

**BI-STATE DEVELOPMENT  
OPERATIONS COMMITTEE MEETING  
OPEN SESSION MINUTES  
(Virtual Meeting)  
August 12, 2021  
Immediately following the  
Safety & Security Committee Meeting**

**Operations Committee Members participating via Zoom**

Rose Windmiller, Chair  
Derrick Cox  
Irma Golliday  
Vernal Brown  
Terry Beach

**Other Commissioners participating via Zoom**

Herbert Simmons  
Sam Gladney  
Justin Zimmerman – Absent  
Fred Pestello – Absent  
Nate Johnson – Absent

**Staff participating via Zoom**

Taulby Roach, President and Chief Executive Officer  
Brenda Deertz, Director of Executive Services  
Barbara Enneking, General Counsel and Deputy Secretary  
Myra Bennett, Manager of Board Administration  
Thomas Curran, Executive Vice President – Administration  
Jessica Mefford-Miller, Executive Director Metro Transit  
Tammy Fulbright, Senior Vice President Chief Financial Officer  
Charles Stewart, Executive Vice President Organizational Effectiveness

**Others participating via Zoom**

Darrell Jacobs, ASL Interpreter  
Shaunte Griffin-Rhodes, ASL Interpreter

1. **Open Session Call to Order**  
9:45 a.m. Chair Windmiller called the Open Session of the Operations Committee Meeting to order at 9:45 a.m.
2. **Roll Call**  
9:45 a.m. Roll call was taken, as noted above.

**3. Public Comment**

**9:45 a.m.** Chair Windmiller asked Myra Bennett, Manager of Board Administration, if any public comment cards were submitted for today's meeting. Ms. Bennett noted that one card was submitted, as follows:

Name: John Kelley

Topic: Public Transportation Expansion

Comments: I commute from my home in Alton, IL to my workplace in Town and Country, MO 4 times per week. Unfortunately, public transit would take 3 to 4 hours one way and is not active when I get off work at 12:30 AM. My current commute times take 45 to 60 minutes one way. I would gladly sacrifice ~90 minutes if it meant taking public transportation to and from work. My employer will reimburse public transportation costs through our benefits package. It would cause fewer emissions, less traffic, and be paying more into public transportation. I would love an added MetroLink station in Alton and a stop that went down 64 towards Chesterfield. Barring that, even a bus route would suffice. I would gladly get rid of one of my family's two cars. I would save hundreds of dollars per month and thousands per year if I didn't have a car payment, insurance, gas, and maintenance fees. I know I'm just one commuter, but a ~90 minute commute that could take me to and from work without the need for a personal vehicle would be ideal.

**4. Minutes of the May 21, 2021 Operations Committee, Open Meeting**

**9:47 a.m.** The minutes of the May 21, 2021, Operations Committee, Open Meeting were provided in the Committee packet. A motion to approve the minutes was made by Commissioner Golliday and seconded by Commissioner Beach. **The motion passed unanimously.**

**5. Contract Award - Brentwood Facility & Bus Cleaning Service**

**9:48 a.m.** A briefing paper was included in the meeting materials, presenting to the Operations Committee, for discussion, acceptance, and referral to the Board of Commissioners for approval, a request to authorize the President & CEO to approve a contract award to World Management, Inc., for Brentwood Facility and bus cleaning services. Tom Curran, Executive Vice President Administration, gave an overview of this item. A motion to accept this item and recommend it to the Board of Commissioners for approval, as presented, was made by Commissioner Brown and seconded by Commissioner Beach. **The motion passed unanimously.**

**6. Contract Award - Central Facility & Call-A-Ride Van Cleaning**

**9:48 a.m.** A briefing paper was included in the meeting materials, presenting to the Operations Committee, for discussion, acceptance, and referral to the Board of Commissioners for approval, a request to authorize the President & CEO to approve a contract award to World Management, Inc., for Central Facility and Call-A-Ride van cleaning services. Tom Curran, Executive Vice President Administration, gave an overview of this item. A motion to accept this agenda item, as presented, and recommend it to the Board of Commissioners for approval, was made by Commissioner Golliday and seconded by Commissioner Cox. **The motion passed unanimously.**

**7. Contract Award - Track Maintenance Services**

**9:52 a.m.** A briefing paper was included in the meeting materials, presenting to the Operations Committee, for discussion, acceptance, and referral to the Board of Commissioners for approval, a request to authorize the President & CEO to approve a contract award to Ironhorse, Inc., for track maintenance services, in the negotiated amount of \$3,962,678.28, with additional

contingency not to exceed 10%. Tom Curran, Executive Vice President Administration, gave an overview of this item. A motion to accept this agenda item, as presented, and recommend it to the Board of Commissioners for approval, was made by Commissioner Cox and seconded by Commissioner Simmons. **The motion passed unanimously.**

**8. Operations Management Software: HASTUS Upgrade**

**9:54 a.m.** A briefing paper was provided in the Committee packet, regarding a request to accept, and refer to the BSD Board of Commissioners for approval, a sole source contract with GIRO, for HASTUS software upgrades, not to exceed \$2,000,000. Jessica Mefford-Miller, Executive Director of Metro Transit, gave an overview of this item, noting that the cost includes licensing and implementation services. Commissioner Windmiller asked the anticipated life of the upgrades. Ms. Mefford-Miller stated that it is anticipated that the lifespan of the upgrades will be five to ten years. A motion to accept this agenda item, as presented, and recommend it to the Board of Commissioners for approval, was made by Commissioner Cox and seconded by Commissioner Brown. **The motion passed unanimously.**

**9. Unscheduled Business**

**9:57 a.m.** There was no unscheduled business.

**10. Operations Report**

**9:57 a.m.** An operations report for Metro Transit was included in the Committee packet. Jessica Mefford-Miller, Executive Director of Metro Transit provided a summary of the report for the Committee, noting a decrease in ridership, and significant farebox recovery loss. She noted that across the country, ridership is down 80%. She noted that Metro Transit is now operating at approximately 80-90% of pre-pandemic levels, with a goal of stabilizing service. Ms. Mefford-Miller indicated that, with the current workforce shortage, Metro Transit has been able to execute approximately 98% of scheduled bus trips. She reported that staff is working to strengthen the workforce; however, she anticipates there will be a 5% reduction of MetroBus service in the fall, with plans to reinstate service in spring 2022. Commissioner Simmons asked the status of the proposed fare collection system, which was discussed at the previous meeting. Ms. Mefford-Miller stated that she anticipates the scheduling of a Special Board Meeting or Workshop, devoted specifically to discussion of this issue. Chair Windmiller asked the status of service cuts. Ms. Mefford-Miller reported that service cuts will be executed on September 6<sup>th</sup>, with additional service changes to be made November 29<sup>th</sup>, and possible changes in the interim. (It was noted that this item was provided as information only.)

**11. President/CEO Report**

**10:05 a.m.** Bi-State Development President/CEO, Taulby Roach, stated that he has no report at this time.

**12. Call of Dates for Future Board and Committee Meetings**

**10:05 a.m.** Myra Bennett, Manager of Board Administration, advised the Committee of the upcoming meetings, as follows:

Audit, Finance & Administration Committee	Friday	August 20, 2021	8:30 AM
Board of Commissioners Meeting	Friday	September 24, 2021	8:30 AM

**13. Adjournment**

**10:06 a.m.** Chair Windmiller asked if there was any further business, and being none, Commissioner Simmons made a motion to adjourn the meeting. The motion was seconded by Commissioner Golliday. Unanimous vote in favor was taken. The motion passed, and the meeting was adjourned at approximately 10:06 a.m.



---

Deputy Secretary to the Board of Commissioners  
Bi-State Development