



## Audit, Finance & Administration Committee Meeting - May 21, 2021 - Open Meeting

### Notice of Meeting and Agenda

1. Call to Order	Approval	Chair Zimmerman M. Bennett
2. Roll Call		
3. Public Comment	Information	Chair Zimmerman
4. Approval of Minutes of the March 19, 2021, Audit, Finance & Administration Committee, Open Meeting	Approval	Chair Zimmerman
A. Draft Minutes 03-19-2021 AFA Committee Open Meeting		
5. Sole Source Contracts for Hardware/Software Maintenance	Approval	T. Curran / K. Kinkade
A. Briefing Paper		
6. Revised Fuel Hedge Policy	Approval	T. Fulbright
A. Briefing Paper		
B. Revised Fuel Hedge Policy - Redlined version		
C. Revised Fuel Hedge Policy - Clean copy		
7. FY2022 Annual Audit Work Plan	Approval	C. Messner
A. Briefing Paper		
B. Draft FY2022 Annual Audit Work Plan		
8. Draft Internal Audit Policies and Procedures Manual Revision 3	Approval	C. Messner
A. Briefing Paper		
B. Draft 2021 IAD Policies & Procedures Manual - Revision 3		
9. FY 2021 External Audit – Client Service Plan from RubinBrown	Information	T. Fulbright
A. Briefing Paper		
B. RubinBrown Pre-Audit Presentation		
10. IAD Audit Follow-Up Summary – 3rd Qtr. – FY2021	Information	C. Messner
A. Briefing Paper		
11. Internal Audit Status Report – 3rd Quarter FY2021	Information	C. Messner
A. Briefing Paper		
B. FY 2021 - Quarterly Status Report - 3rd Qtr		
C. FY 2021 - Quarterly Status Report - Special Projects-3rd Qtr		
12. IAD SSO-Status Report – 1st Qtr. – Calendar Year 2021	Information	C. Messner
A. Briefing Paper		
B. CY 2021 - SSO Quarterly Status Report - 1st Qtr		
13. Treasury Safekeeping Quarterly Accounts Audit, Ending December 31,	Information	C. Messner

2020

A. Briefing Paper

B. Treasury Safekeeping Audit Ending December 31, 2020

14. Quarterly Financial Statement - Third Quarter Information T. Fulbright

A. Quarterly Financial Statement - Third Quarter Ending March 31, 2021

15. Treasurer's Report Information T. Fulbright

A. Treasurers Report

16. Procurement Report Information T. Curran

A. Non-Competitive Procurement Trends 3RD QTR FY2021

17. President/CEO Report Information T. Roach

18. Unscheduled Business Approval Chair  
Zimmerman

19. Call for the Dates of Future Board & Committee Meetings Information M. Bennett

20. Adjournment to Executive Session Approval Chair  
Zimmerman

If such action is approved by a majority vote, the Committee may go into closed session to discuss legal, confidential, or privileged matters pursuant to Bi-State Development Board policy Chapter 10, Section 10.080 (D) Closed Records: Legal under §10.080(D)(1); and Auditors under §10.080(D)(10).

21. Reconvene to Open Session Approval Chair  
Zimmerman

22. Adjournment Approval Chair  
Zimmerman