



BI-STATE
DEVELOPMENT

Security Sub-Committee Meeting

January 8, 2020
8:30 AM

Open Session Agenda

Notice of Meeting and Agenda

**Bi-State Development
Security Sub-Committee
Wednesday, January 8, 2020 at 8:30 AM**

**Headquarters - Board Room, 6th Floor
One Metropolitan Square, 211 N. Broadway, Suite 650
St. Louis, Missouri 63102**

**Co-Chairs: Commissioners Windmiller and Simmons
Members: Commissioners Brown, Cox, Golliday and Pestello**

Invitees: Taulby Roach, Stephen Berry, Kevin Scott, Vernon Summers

This location is accessible to persons with disabilities. Individuals with disabilities needing information or communication accommodations should call Bi-State Development at (314) 982-1400, for TTY access, call Relay 711. Sign language interpreter services or other accommodations for persons with hearing or speech disabilities will be arranged if a request for such service is made at least two days in advance of the meeting. Large print material, Braille material or other formats will also be provided upon request.

Agenda	Disposition	Presentation
1. Call to Order	Approval	Chair Windmiller
2. Roll Call	Information	M. Bennett
3. Public Comment*	Information	Chair Windmiller
4. Approval of the Minutes of the October 29, 2019 Security Sub-Committee, Open Meeting	Approval	Chair Windmiller
5. Approval of the Minutes of the November 18, 2019 Security Sub-Committee, Open Meeting	Approval	Chair Windmiller
6. Contract Security – Update	Information	S. Berry / K. Scott
7. Status of Secondary Officers – Update	Information	S. Berry / K. Scott
8. Motion to Move to Executive Session: <i>If such action is approved by a majority vote of The Bi-State Development Agency's Board of Commissioners who constitute a quorum, the Board may go into closed session to discuss legal, confidential, or privileged matters pursuant to Bi-State Development Board Policy Chapter 10, Section 10.080 (D) Closed Records: Legal under §10.080(D)(1); Real Estate under §10.080(D)(2);</i>	Approval	Chair Windmiller

Agenda	Disposition	Presentation
<p><i>Personnel under §10.080(D)(3); Health Proceedings under §10.080(D)(4); Employee Negotiations under §10.080(D)(5); Data Processing under §10.080(D)(6); Purchasing and Contracts under §10.080(D)(7); Proprietary Interest under §10.080 (D)(8); Hotlines under §10.080(D)(9); Auditors under §10.080(D)(10); Security under §10.080(D)(11); Computers under §10.080(D)(12); Personal Access Codes under §10.080(D)(13); Personal Information under §10.080(D)(14); Insurance Information under §10.080(D)(15); Rail, Bus, or Facilities Safety and Accidents under §10.080(D)(16) or Protected By Law under §10.080(D)(17).</i></p>		
9. Reconvene to Regular Meeting	Approvals	Chair Windmiller
10. Adjournment	Approval	Chair Windmiller

***Note: Public comment may be made at the written request of a member of the public specifying the topic(s) to be addressed and provided to the Agency’s information officer at least 48 hours prior to the meeting.**

Open Session Item

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**BI-STATE DEVELOPMENT
SECURITY SUB-COMMITTEE MEETING
OPEN SESSION MINUTES
October 29, 2019**

Sub-Committee Members in Attendance

Missouri

Rose Windmiller, Co-Chair
Vernal Brown
Fred Pestello – absent

Illinois

Herbert Simmons, Co-Chair
Derrick Cox
Irma Golliday – absent

Other Commissioners in Attendance

Constance Gully
Aliah Holman – absent

Michael Buehlhorn
Justin Zimmerman – absent

Staff in Attendance

Taulby Roach, President and Chief Executive Officer
Barbara Enneking, General Counsel and Deputy Secretary
Myra Bennett, Manager of Board Administration
Brenda Deertz, Administrator/Executive Assistant to the President & CEO
Stephen Berry, General Manager - Public Safety, Central Facility - Public Safety
Kevin Scott, Director - Public Safety, Central Facility - Public Safety
Vernon Summers, Manager - Contract Security, Central Facility - Public Safety
Jessica Mefford-Miller, Executive Director Metro Transit
Patti Beck, Director of Communications
Larry Jackson, Executive Vice President Administration
Andrew Ghiassi, Director of Safety, Chief Safety Officer
Ted Zimmerman, Vice President Marketing & Communication
Jerry Vallely, External Communications Manager

Others in Attendance

Ken Sharkey, St. Clair County Transit District
Jim Wild, East-West Gateway
Marcie Meystrik, East-West Gateway
Lurae Stuart, WSP
Michael Calhoun, KMOX radio

1. Open Session Call to Order

9:00 a.m. Chair Windmiller called the Open Session of the Bi-State Development Agency, Security Sub-Committee Meeting to order at 9:00 a.m.

2. Roll Call

9:00 a.m. Roll call was taken, as noted above.

3. Introduction of Security Team (Preliminary Findings and Current Status)

9:02 a.m. President and Chief Executive Officer, Taulby Roach, noted that the three new members of the Security Team: Stephen Berry, General Manager - Public Safety, Central Facility - Public Safety; Kevin Scott, Director - Public Safety, Central Facility - Public Safety; and Vernon Summers, Manager - Contract Security, Central Facility - Public Safety, are in attendance at today's meeting. Mr. Berry introduced Mr. Scott and Mr. Summers, and all three members of the security team gave brief overviews of their backgrounds.

Stephen Berry gave an overview of the security team's preliminary findings and assessment of the current status of Metro Transit security. He noted that nuisance behavior has been drawn into the transit system, and that Metro must be proactive to reduce those elements from impacting the system. He stated that a team approach will be used to address these issues, and considerable change is needed. Mr. Berry stated that there are multiple layers of issues that are impacting safety issues, and Metro must "unwind", before it will be able to rebuild.

Mr. Berry noted that the system must focus on the needs of its clients and ridership. He stated that ridership is down, due to a number of factors, outside of safety concerns. Ridership stems off of the economy, and currently, it is fairly easy to own a car and drive, versus using public transit. The relationships formed with the riders are extremely important, and this needs to be a focus. He noted that partnering with WSP has been a significant help in identifying and concentrating on the needs of the riders. He added that WSP has identified 99 "bullet points" which need attention, and Metro is working to address those issues.

Mr. Berry stated that Metro has had a history of fragmented relationships with its contracted security and law enforcement partners, and these issues are being addressed. Meetings are being held to rebuild and strengthen these relationships. A code of conduct is being established, as well as contracts which better outline the roles and responsibilities of the members of the team. In addition, Metro needs to develop a long-term technology solution for the transit system, including the updating of cameras, and restructuring of roles so that dispatch can focus on dispatch, and security will focus on monitoring of cameras and other security issues. Mr. Berry noted that obtaining and sharing of safety and security data is necessary, such as times and dates of incidents, in order to determine any patterns of conduct or activity, and address those patterns. He stated that the entire security team understands that, with regard to these issues, all eyes are on them at this point. Mr. Berry stated that the team is focused on changing the climate and atmosphere of the system, and that they are moving as quickly as possible to address these issues.

Commissioner Cox stated that he feels better hearing from the new security staff, and has faith that they can make the needed changes to the system. He asked the security team what the Board of Commissioners can do to help them. Mr. Berry stated that staff appreciates input on any items that the Board feels needs to be addressed. He stated that everyone in this room needs to be on the same team, working towards the same goals, and he stated that he appreciates knowing that leadership stands behind them in addressing these important issues.

Commissioner Gully asked for clarification of the 99 bulleted areas Mr. Berry referenced. Mr. Berry noted that these will be reviewed in more detail by Ms. Lurae Stuart in the executive session; however, they are 99 issues, divided into 6 categories, which WSP has identified as areas in which Metro should improve. He noted that they are not “location based” areas.

Commissioner Gully asked for clarification as to how security efforts will be coordinated within the transit system, not only regarding the trains, but also the buses and with ridership. Mr. Berry stated that contracted security, secondary police officers, and in house public safety officers will be trained regarding the needs of the ridership. Although the riders and operators are the “boots in the field”, they help to provide information of what issues need to be addressed and the level of interaction that may need to improve, in order for the entire system to be more customer focused.

Commissioner Buehlhorn stated that it seems that no matter what happens in the community, Bi-State always seems to be blamed for the issues. He asked how Metro will be working with its law enforcement partners. Mr. Berry was noted that there have been issues between Metro and its law enforcement partners in the past, but that Metro is working to mend those fences; however, there may be some resistance, because they do not know the new security team members yet. It was also noted that through recent meetings, there has been more sharing of information, and that information sharing is critical to Metro achieving its goals and success.

Commissioner Buehlhorn commended Jessica Mefford-Miller, Executive Director Metro Transit, and Scott Grott, General Manager MetroLink, for their work during this interim period and for their efforts regarding the hiring process for the new security team members.

Commissioner Simmons stated that the security team will have the support they need from the Board of Commissioners on these efforts, and he stated that he feels that the bar has been raised.

Commissioner Brown stated that she would like to welcome the new members of the security team, and cannot wait to see them in action.

4. Public Comment

9:40 a.m. Chair Windmiller noted that no speaker cards were presented.

5. Motion to move Executive Session

9:41 a.m. Chair Windmiller requested a motion to allow the Committee to move into closed session as permitted under Bi-State Development Board Policy, Chapter 10, Section 10.080, (D) (1) – Legal, (D) (3) – Personnel, (D) (7) – Purchasing and Contracts, and (D) (11) – Security.

A motion to move into Executive Session was made by Commissioner Cox and seconded by Commissioner Brown. A roll call vote was taken as follows:

Rose Windmiller – Yea
Vernal Brown – Yea
Constance Gully – Yea

Herbert Simmons – Yea
Derrick Cox – Yea
Michael S. Buehlhorn – Yea

Motion passed unanimously, and the Committee moved into Executive Session at 9:42 a.m.

Chair Windmiller left the Executive Session portion of the meeting at approximately 10:29 a.m., and Co-Chair Simmons served as Chair for the remainder of the meeting.

6. Reconvene to Regular Meeting

10:55 a.m. The Committee reconvened to the Regular Meeting at approximately 10:55 a.m. Chair Simmons noted that no action items votes are needed at this time.

7. Adjournment

10:56 a.m. Chair Simmons asked if there was any further business; being none, Commissioner Gully made a motion to adjourn the meeting. Motion was seconded by Commissioner Brown. Unanimous vote in favor taken. Motion passed, and the meeting was adjourned at approximately 10:56 a.m.

Deputy Secretary to the Board of Commissioners
Bi-State Development

Open Session Item

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**BI-STATE DEVELOPMENT
SECURITY SUB-COMMITTEE MEETING
OPEN SESSION MINUTES
November 18, 2019**

Sub-Committee Members in Attendance

Missouri

Rose Windmiller, Co-Chair
Vernal Brown – Absent
Fred Pestello – Absent

Illinois

Herbert Simmons, Co-Chair
Derrick Cox
Irma Golliday

Other Commissioners in Attendance

Aliah Holman – via phone (joined the meeting at 3:33 p.m.)

Michael Buehlhorn

Staff in Attendance

Taulby Roach, President and Chief Executive Officer
Barbara Enneking, General Counsel and Deputy Secretary
Myra Bennett, Manager of Board Administration
Brenda Deertz, Administrator/Executive Assistant to the President & CEO
Stephen Berry, General Manager - Public Safety, Central Facility - Public Safety
Kevin Scott, Director - Public Safety, Central Facility - Public Safety
Vernon Summers, Manager - Contract Security, Central Facility - Public Safety
Jessica Mefford-Miller, Executive Director Metro Transit
Patti Beck, Director of Communications
Larry Jackson, Executive Vice President Administration
Andrew Ghiassi, Director of Safety, Chief Safety Officer
Ted Zimmerman, Vice President Marketing & Communication
Jerry Valley, External Communications Manager

Others in Attendance

Captain Scott Melies, St. Louis County Police Department
Ken Sharkey, St. Clair County Transit District
Jim Wild, East-West Gateway
Marcie Meystrik, East-West Gateway
Lurae Stuart, WSP
Michael Calhoun, KMOX radio

1. Open Session Call to Order

3:30 p.m. Chair Simmons called the Open Session of the Bi-State Development Agency, Security Sub-Committee Meeting to order at 3:30 p.m.

2. Roll Call

3:30 p.m. Roll call was taken, as noted above.

3. Public Comment

3:31 p.m. Chair Simmons noted that three speaker cards have been submitted to Bi-State Development; however, we believe that they are intended for the Board of Commissioners meeting, scheduled for Friday. He asked if Mitch Eagles, John Hickey or Betty Wigton is in attendance. With no response, Chair Simmons proceeded to the next item of business.

4. Draft Security Plan

3:31 p.m. (Commissioner Holman joined the meeting at approximately 3:33 p.m., via phone.) President and CEO Roach distributed a draft schedule of upcoming items for the week of November 18, 2019, relating to draft security plan, including meeting dates with St. Clair County Chairman Mark Kern, Mayor Lydia Krewson, St. Louis County Council Presiding Chair Ernie Trakas, CMT Executive Director, Kim Cella and Board Chair, June Fowler. Ms. Lurae Stuart, WSP, provided a PowerPoint presentation to the Committee of the proposed draft of the Metro Security Plan, including the visions and objectives of the Plan. She reviewed the program goals which have been developed relating to the Plan, noting that these goals are in the process of being refined to ensure they are measurable. Ms. Stuart also gave an overview of the security program elements, which include management and accountability, risk management, crime and security data analysis, safety and security certification, security audits and reviews, security standard operating procedures, security systems and technology, training and awareness, and emergency management. Discussion was held regarding the next steps in the approval process. Commissioner Cox asked if the Plan is “set in stone” or if the Commissioners have input into the Plan. It was noted that the Plan will need to be approved by the Board of Commissioners and they will have an opportunity for input prior to that time.

Commissioner Cox asked for consideration of implementation of a turnstile system. Ms. Stuart stated that there have been studies related to the use of turnstiles, noting that these are typically used in larger transit systems, and are very expensive to operate, due to the number of staff needed to man them. She also indicated that they have not been found to be effective in lowering criminal activity in transit systems. She noted, however, that access control is being implemented, and different types of access control will be needed in different areas. It was reiterated that the Board of Commissioners will be able to comment on the proposed Plan.

Commissioner Windmiller posed questions regarding fare evasion issues. Stephen Berry stated that Metro is currently in the process of evaluating fare evasion, to develop a more accurate estimate. He noted that there is now an analyst on the security staff, who is assisting in this process.

Commissioner Cox posed questions regarding how riders can report problems. Ms. Stuart stated that there are currently a number of options including: texting, calling, emergency phones on platforms, and 911. She stated that an evaluation is being done as to which methods are the most effective in order to increase the level of communication. Commissioner Holman stated that there is a culture of “not reporting things”, and asked how to combat this. Ms. Stuart stated that the Plan’s goals are to create “ownership of the system” for the riders, which does not currently exist.

Captain Scott Melies, St. Louis County Police Department, stated that he has had input into the development of this Plan since the beginning, and the process has increased communication and interaction with the security team and helped to build relationships which have been lacking in the past.

5. Motion to move Executive Session

4:36 p.m. Chair Simmons requested a motion to allow the Committee to move into closed session as permitted under Bi-State Development Board Policy, Chapter 10, Section 10.080, (D) (1) – Legal, (D) (3) – Personnel, (D) (7) – Purchasing and Contracts, and (D) (11) – Security.

A motion to move into Executive Session was made by Commissioner Cox and seconded by Commissioner Golliday. A roll call vote was taken as follows:

Rose Windmiller – yea
Aliah Holman – yea

Herbert Simmons – yea
Derrick Cox – yea
Irma Golliday – yea
Michael Buehlhorn – yea

Motion passed unanimously, and the Committee moved into Executive Session at 4:37 p.m.

6. Adjournment

5:15 p.m. The Committee adjourned the Executive Session at approximately 5:15 p.m., and with there being no further business, Commissioner Cox made a motion to adjourn the meeting. The motion was seconded by Commissioner Windmiller. Unanimous vote in favor taken. The motion passed, and the meeting was adjourned at approximately 5:15 p.m.