

**BI-STATE DEVELOPMENT
COMBINED OPERATIONS / AUDIT, FINANCE & ADMINISTRATION
COMMITTEE MEETING
OPEN SESSION MINUTES
October 18, 2019**

Operations Committee Members in Attendance

Michael S. Buehlhorn
Derrick Cox – via phone
Irma Golliday – via phone
Vernal Brown
Rose Windmiller

Audit, Finance & Administration Committee Members in Attendance

Aliah Holman, Chair
Justin Zimmerman – via phone
Herbert Simmons – via phone (8:10 am)
Fred Pestello
Constance Gully – absent

Staff in Attendance

Taulby Roach, President and Chief Executive Officer
Barbara Enneking, General Counsel and Deputy Secretary
Myra Bennett, Manager of Board Administration
Jim Cali, Chief Audit Executive
Mark Vago, Sr. VP Chief Financial Officer
Brenda Deertz, Administrator & Executive Assistant
Jessica Mefford-Miller, Executive Director Metro Transit
Larry Jackson, Executive Vice President Administration
John Langa, Vice President Economic Development
Patti Beck, Director Communications
Mary Lamie, Executive Director Multi Modal Enterprises
Diana Bentz, Vice President Talent Management
Kathy Brittin, Director Risk Management Safety & Claims
Chris Poehler, Asst. Executive Director Engineering Systems
Matthew Hibbard, Social Media Communications Manager
Kent Swagler, Director Corporate Compliance & Ethics
Tamara Fulbright, Sr. Director Financial Planning & Treasury
Angela Staicoff, Sr. Internal Auditor
Kelli Fitzpatrick, Sr. Internal Auditor/PT
David Toben, Director of Benefits
Trenise Winters, General Manager MetroBus

Kerry Kinkade, VP Chief Information Officer
Darren Curry, Chief Mechanical Officer
Geoffrey Bullock, Superintendent Signal Maintenance
Michael Gibbs, Manager Financial Operations-Admin & Business Operations
Jeff Braun, Director of Real Estate
Carmen Brothers, Retirement Plan Manager
Anita Dunn, Health & Welfare Plan Manager
Ted Zimmerman, Vice President Marketing & Communications
Vicki Potter, Controller
Tim Nittler, Director Capital Projects
Amy Parker, ADA Coordinator
Andrew Ghiassi, Director Safety/Chief Safety Officer
Stephen Berry, General Manager Public Safety
Virgie Chaffen, Director Labor Relations

Others in Attendance

Renita Duncan, Rubin Brown
Kaleb Lilly, Rubin Brown

1. **Open Session Call to Order**
8:00 a.m. Chairman Holman called the Open Session of the Combined Operations / Audit, Finance & Administration Committee Meeting to order at 8:00 a.m.
2. **Roll Call**
8:00 a.m. Roll call was taken, as noted above.
3. **Public Comment**
8:01 a.m. Chair Holman noted that no speaker cards were submitted for today's meeting.
4. **Minutes of the August 20, 2019 Combined Operations Committee and Audit, Finance & Administration Committee, Open Meeting**
8:01 a.m. The minutes of the August 20, 2019, Combined Operations Committee and Audit, Finance & Administration Committee, Open Meeting were provided in the Committee packet. A motion to approve the minutes was made by Commissioner Windmiller and seconded by Commissioner Buehlhorn. **The motion passed unanimously.**
5. **Amended Agreement between Saint Louis County and Bi-State Development Agency of the Missouri-Illinois Metropolitan District (Metro) d/b/a Transportation Management Association**
8:01 a.m. A briefing paper was provided in the Committee packet, regarding a request to refer to the Board of Commissioners, for approval, a request to renew the annual, Intergovernmental Agreement with Saint Louis County on behalf of its Department of Human Services Office of Family and Community Services Veterans Program and Bi-State Development Agency of the

Missouri-Illinois Metropolitan District (Metro) d\|a Transportation Management Association. Jessica Mefford-Miller, Executive Director Metro Transit, provided an overview of this issue.

A motion to approve this agenda item, as presented, was made by Commissioner Pestello and seconded by Commissioner Brown. **The motion passed unanimously.**

6. Parkway Interlocking / Richmond Heights Turnout Design Services

8:03 a.m. A briefing paper was provided in the Committee packet, regarding a request to refer to the Board of Commissioners, for approval, a request to enter into a contract with STV Inc. dba STV Engineers, Inc. to provide Parkway Interlocking/Richmond Heights Turnout Design Services. Chris Poehler, Assistant Executive Director Engineering Systems, provided an overview of this issue. He noted that Metro Transit has determined that the construction of an additional power crossover and turnout is necessary to achieve reliable levels of service during the future rehabilitation of the Skinker Tunnel and Big Bend Tunnel. The additional power crossover will be added to the existing single crossover Parkway Interlocking, located west of the Forest Park – DeBaliviere Passenger Station, near the Cross County MetroLink line. The new Richmond Heights Turnout will be located adjacent to the existing Richmond Heights Passenger Station, near Cross County. The turnout will consist of roughly 300 feet of unelectrified storage track, and will allow for the storage of work trains and equipment during revenue service near the respective tunnels. Mr. Poehler noted that this will be a negotiated contract, and those negotiations are ongoing. Final numbers will be presented to the Board of Commissioners at the November meeting. Commissioner Cox asked for clarification of the funding source for this project, and it was noted that the project is funded by a grant.

A motion to approve this agenda item, as presented, was made by Commissioner Brown and seconded by Commissioner Buehlhorn. **The motion passed unanimously.**

7. Contract Award: New Flyer, for the Purchase of 14 Battery Electric Articulated Buses

8:06 a.m. A briefing paper was provided in the Committee packet, regarding a request to refer to the Board of Commissioners, for approval, an authorization to award a contract to New Flyer for the purchase of fourteen (14) Battery Electric Articulated buses, to replace the Diesel Articulated buses currently in operation on the Grand Line. Jessica Mefford-Miller, Executive Director Metro Transit, provided an overview of this issue. Board of Commissioner discussion was held relating to the number of buses being purchased, future of the previously used buses, and the number of miles the battery electric buses would be capable of traveling per day. It was noted that the previously used buses would be retired and not refurbished, due to the fact that they are at the end of their useful life; the new buses will be capable of traveling 200 miles per day. Commissioner Golliday stated that she is excited to see this change. Commissioner Simmons noted that the Agency may see an increase in the cost on the front end; however, there will be a cost savings over time with the use of electric buses.

A motion to approve this agenda item, as presented, was made by Commissioner Buehlhorn and seconded by Commissioner Pestello. **The motion passed unanimously.**

8. Airport Terminal Rehabilitation / Replacement

8:14 a.m. A briefing paper was provided in the Committee packet, regarding a request to refer to the Board of Commissioners, for approval, a request for an internal loan, in an amount not to exceed \$850,000, from Bi-State Development (BSD) Executive Services to the St. Louis Downtown Airport (Airport) for the rehabilitation or replacement of the Airport Terminal. Mary Lamie, Executive Director Multi Modal Enterprises, provided an overview of this issue, noting that the St. Louis Downtown Airport Terminal Building (Terminal), which was constructed in 1982, has had consistent ceiling and wall water leaks. The leakage is attributed to several factors that include faulty windows, porous plaster siding, and/or exposed wood under the eaves. Improvements to repair the leakage have included crack and roof repair, structural changes, and caulking. Past repairs have provided temporary relief but have been unsuccessful in correcting the problems beyond a few years. The leakage has resulted in damage to walls, damage to ceiling tiles, and flooring problems; it is imperative that the leak issues be properly addressed, in order to maintain the building and prevent additional safety issues.

Ms. Lamie stated that the desired approach for repair is to conduct a Request for Proposals (RFP) from engineering/construction firms to enter into a Design/Build contract for the total repair of the Terminal. If during the building assessment, which will require portions of the roof and siding to be removed, it is determined a total replacement is more economical, the rehabilitation contract would be terminated and a new option would be developed. It was noted that up to \$850,000 will come from BSD Executive Services funds, which shall be offset by an increase in the Fuel Flow Fee of \$0.05 to \$0.15 from \$0.10. In addition to this increased fee, an additional Terminal Facility Fee shall be assessed, which will be \$10.00 for all aircraft using the East Apron at the Airport Terminal. It is anticipated that the increased fees will generate an additional \$80,000 in fuel flow fees and \$28,000 in Airport Terminal Facility Fee. The Airport has not increased the fuel flow fee for five years, and it is expected that increasing the fee as described above is not expected to cause the Airport to be less competitive than other Airports in the region. If current economic conditions continue, the loan will be paid off within 10 years. However, the Airport shall monitor fuel flow fees, total fuel flow, and Airport operations and may suggest a possible decrease in fees if needed in the future in order to meet market demands, which may extend the loan payback period.

Board discussion was held relating to the loan structure, time frame for repayment of the loan, and current financial standing of the Airport. Commissioner Holman requested that additional financial information be provided to the Board regarding these issues, prior to a decision being made at the November Board meeting.

A motion to forward this agenda item to the Board of Commissioners for consideration and approval at the November meeting, was made by Commissioner Buehlhorn and seconded by Commissioner Windmiller. **The motion passed. Commissioner Pestello abstained from the vote.**

9. St. Louis Downtown Airport Surplus Property Holdings

8:25 a.m. A briefing paper was provided in the Committee packet, regarding a request to refer to the Board of Commissioners, for approval, the report reaffirming and declaring that the properties located at the St. Louis Downtown Airport (Airport) as portions of property identified by locator

numbers 07-06.0-300-045, 07-06.0-300-043 and 07-06.0-400-033, as indicated in the briefing paper, are not required for BSD purposes and may, therefore, be declared surplus and conveyed to a successful offeror, selected through a competitive process. Mary Lamie, Executive Vice President - Multi Modal Enterprises, and John Langa, Vice President - Economic Development, provided an overview of this issue. Ms. Lamie referred to Exhibit 1, included with the briefing paper, and noted that at present, there is development interest from Sauget Properties (Developer) to acquire Property A in conjunction with a commercial development for a truck stop. It was noted that the next steps would be to conduct a survey and appraisal of the property, and accept bids. Mr. Langa noted that the approximate costs for the next steps is estimated to be approximately \$27,000. Commissioner Buehlhorn asked if Bi-State Development would attempt to recoup those costs, and Mr. Langa stated that the Agency would ask for reimbursement of those expenses. Commissioner Cox asked if Bi-State Development has any plans for the use of the property, and Ms. Lamie replied that it does not.

A motion to approve this agenda item, as presented, was made by Commissioner Brown and seconded by Commissioner Buehlhorn. **The motion passed unanimously.**

10. 2019 Annual Surplus Property Holdings

8:28 a.m. A briefing paper and supplemental items were provided in the Committee packet, regarding a request to refer to the Board of Commissioners, for approval, the report reaffirming and approving that the properties included in Table 1 are not required for BSD purposes, and may, therefore, be declared surplus and subject to sale, lease, or the grant of other property rights. John Langa, Vice President - Economic Development, and Jeff Braun, Director of Real Estate, provided an overview of this issue. Mr. Langa noted that an update is given annually, regarding Bi-State Development surplus property holdings. This year, there are 94 surplus properties noted, which are outline in Table 1. Commissioner Windmiller asked if the properties are marketed. Mr. Langa noted that they are; however, some of the properties are only remnant parcels. Commissioner Buehlhorn commended John Langa and Jeff Braun for their work on compiling these annual reports.

A motion to approve the agenda item, as presented, was made by Commissioner Simmons and seconded by Commissioner Brown. **The motion passed unanimously.**

11. North Hanley MetroLink Station Development Proposal

8:34 a.m. A briefing paper was provided in the Committee packet, regarding a request to refer to the Board of Commissioners, for approval, the updated North Hanley Transit Oriented Development (TOD) project, to reconfirm: (1) conveyance of properties via lease, sale, joint development buyout, or other alternative acceptable to BSD, the Federal Transit Administration (FTA) and Bywater Development (Developer) based on the Developer's TOD proposal (Proposal) - conditioned upon St. Louis County (County) and other approvals as needed for development; (2) declare the BSD property in question as an incidental, non-transit use (as described in FTA Circular C 7050.1) and declare the BSD property, proposed for development, as excess property (BSD Board Policy Section 40.050); and, (3) herein authorize, BSD's President and CEO to finalize and execute documents and agreements in support of the project. John Langa, Vice President - Economic Development, provided an overview of this issue, noting that this item was previously approved by the Board of Commissioners; however, the Developer has

submitted a revised request, to increase the size of the development area. The project is moving through the zoning process with St. Louis County, and staff is asking that the Board reaffirm the project, to include the new acreage.

A motion to approve this agenda item, as presented, was made by Commissioner Pestello and seconded by Commissioner Holman. **The motion passed. Commissioner Buehlhorn abstained from the vote.**

12. On-Call Real Estate Brokerage Services

8:36 a.m. A briefing paper was provided in the Committee packet, regarding a request to refer to the Board of Commissioners, for approval, an authorization to hire CBRE for on-call real estate brokerage services. John Langa, Vice President - Economic Development, provided an overview of this issue, noting that BSD's Economic Development Department uses on-call real estate brokerage services, as needed, to support BSD's overall operations and requirements. He stated that currently, BSD is contracted with the firm Avison Young for these services, and that contract expires on January 19, 2020. Given Avison Young's upcoming contract expiration, in July, BSD Procurement sent RFP's to 11 area brokerage firms for on-call brokerage services and undertook an evaluation process in August to review the qualifications of the responding firms. From that overall effort, three (3) firms responded and BSD staff is recommending CBRE's hiring. The term would be for two-years, starting in January 2020, with one-option year. CBRE, the largest brokerage firm in the world, has a full service office in St. Louis with expertise in office, industrial and retail property in Missouri and Illinois. President and CEO Roach noted that he asked that Avison Young be excluded from consideration, due to the fact that his daughter is an employee of that company in North Carolina.

A motion to approve this agenda item, as presented, was made by Commissioner Buehlhorn and seconded by Commissioner Windmiller. **The motion passed unanimously.**

13. Contract Modification: Additional Funds for Broker of Record Services

8:39 a.m. A briefing paper was provided in the Committee packet, regarding a request to refer to the Board of Commissioners, for approval, an authorization to a request for additional funding for the current McGriff, Seibels & Williams Broker of Record Services contract #17-RFP-103939-SG. Kathy Brittin, Director – Risk and Absence Management, provided an overview of this issue, noting that on February 27, 2017, Bi-State Development (BSD) awarded a three (3) year contract, with two (2) option years, to McGriff, Seibels & Williams to provide insurance brokerage services, where they secure insurance coverage on behalf of BSD. The period of performance includes three (3) base years and two (2) option years (February 2017– February 2022), for an amount of \$498,750. Bi-state Development is in the final year of the base years; however, a contract modification has been executed to include three (3) new/additional coverages (law enforcement legal, environmental and management liability). Ms. Brittin stated that since additional coverages were secured, the contract will exceed \$500,000 for a competitive negotiation procurements, which will require Board approval. Additional funding in the amount of \$56,000 is needed to complete Contract Year 5. Commissioner Buehlhorn asked if there is money in the operating funds to cover this cost. Ms. Brittin indicated that funds are available.

A motion to approve this agenda item, as presented, was made by Commissioner Buehlhorn and seconded by Commissioner Holman. **The motion passed unanimously.**

14. Update on Drug & Alcohol Policy & Plan

8:41 a.m. A briefing paper was provided in the Committee packet, regarding a request to refer to the Board of Commissioners, for approval, a request to authorize the President & CEO to approve the Drug & Alcohol Policy & Plan (Policy & Plan) revisions. Kathy Brittin, Director Risk & Absence Management, provided an overview of this issue. She noted that the primary Policy & Plan revisions being implemented are as follows:

- The Policy & Plan will be signed by President & CEO, and the Board of Commissioners will be notified of any major revisions; and
- 49 CFR 655.45 which requires BSD to random test 50% of safety sensitive employees in lieu of 25% per calendar year; and
- 49 CFR 655.33 (b) which deals with alcohol consumption while on call and allows the employee to acknowledge use and be excused from the on call duty; and
- Updated Supervisor Testing Authorization form which will help in the proper selection of the a DOT or Non-DOT test; and
- Implementation of oral rapid (saliva) test devices for Non-DOT test screening.

Ms. Brittin commended Ed Kramer, Drug & Alcohol Program Manager, for his work on the proposed revisions to the Policy & Plan.

Commissioner Buehlhorn asked if the differences in Missouri and Illinois regarding the legalization of cannabis would affect the Policy. Ms. Brittin indicated that it would not have an impact, due to the fact that these policies fall under Federal guidelines.

A motion to approve this agenda item, as presented, was made by Commissioner Brown and seconded by Commissioner Windmiller. **Motion passed unanimously.**

***** Commissioner Simmons, who had been participating in the meeting via phone, arrived at the meeting at approximately 8:43 a.m.**

15. Brentwood Bus Garage, Surplus Property

8:44 a.m. A briefing paper was provided in the Committee packet as an information update on the Brentwood Bus Garage Surplus Property Project. John Langa, Vice President Economic Development, provided a brief overview of this issue. He stated that, in March 2019, Ameren put the Ameren Property under contract ((0.69 +/- acres at \$1.57 per square foot, (based on the most recent appraisal), or \$47,100)). In addition to this acreage, Ameren will have to acquire access easements as noted in the contract (likely in the 0.20 +/- acreage range). It is likely Ameren may close on the Ameren Property this fall after gaining all necessary site development permits. In recent conversations with the City (City Administrator), the City is indicating that at some time in 2020 it could be interested in acquiring a portion or all of the remainder Surplus Property (Remainder Property), estimated at some 6.5 +/- acres, with recently enacted City sales-tax funds for a conservation and park area that would be created in conjunction with Great Rivers Greenway and the Deer Creek Watershed Alliance. Mr. Langa stated that, if, as the Remainder

Property is reappraised and is determined to be approximately \$1.57 per square feet, that sale could be in the \$440,000 range, a disposition amount higher than either the BSD President and CEO or BSD Vice President, Economic Development may approve; however, given the Board's November 2018, Resolution, the BSD President and CEO would be able to negotiate and finalize the documents to convey this Property on their behalf. Mr. Langa noted that, as with the Ameren Property, if there is an offer on the Remainder Property, BSD would advertise for competing interests, re-appraise the Remainder Property and work with the Federal Transit Administration to gain its approval on this disposition. This item was presented for information only.

16. Operations Report

8:46 a.m. An operations report for Metro Transit was included in the Committee packet. Jessica Mefford-Miller, Executive Director of Metro Transit provided a summary of the report for the Committee. This item was submitted as information only, and no action is needed by the Committee. Ms. Mefford-Miller noted that Metro Transit continues to suffer a work force shortage and unauthorized absences have increased. With regard to MetroReimagined and the changes that were made to bus routes, evaluation of the changes is an ongoing process with minor adjustments to the routes being made based upon input from front-line staff and from riders. Metro will continue to collect input from customers and additional modifications will be made in March, 2020. Metro will also be working to bring service levels back up in St. Louis County. She further noted that a limited pilot program is being implemented with Lyft, in order to look at options supplying the right size of service to meet the needs of the ridership. Commissioner Holman asked how the feedback process is being explained to customers. Ms. Mefford-Miller stated that this is being accomplished through communications with Metro Customer Service, operators and other front-line staff, and the Communications Department. Commissioner Windmiller posed questions regarding the Lyft pilot program. Ms. Mefford-Miller stated that the current pilot program is very limited; however, Metro is planning a larger program to be implemented later this month. She noted that Metro has only a limited partnership with Lyft at this point. Commissioner Buehlhorn asked for an update regarding Route #80, and the issues that were brought to the Combined Committee meeting by the public in September. An update will be provided at the next Operations Committee meeting.

***** 9:00 a.m. Commissioner Zimmerman, who was participating via phone, left the meeting.**

17. Pension Audit Updates

9:04 a.m. A briefing paper was provided in the Committee packet, providing an informational update on the results of the 2019 audits for all pension plans. David Toben, Director of Benefits, and Carmen Brothers, Retirement Plan Manager, provided a brief overview of this issue. It was noted that the Pension Data Audit, issued by Bi-State Development's Internal Audit Department in March 2012, identified policy, procedure, recordkeeping and internal control deficiencies that affected both financial reporting and the general administration of the pension plans. A major recommendation made by Internal Audit was for the pension trustees to engage an independent certified public accounting firm to perform an annual financial statement audit. It was noted that the recommendation was implemented, and the audit reports referenced reflect compliance through the most recent plan year. Ms. Brothers noted that all three pension plans received unmodified, "clean" audit opinions for plan years ended 2019.

18. IAD Follow-Up Summary – 1st Quarter FY 2020

19. IAD Status Report – 1st Quarter FY2020

20. IAD SSO Status Report – 3rd Quarter CY2019

9:06 a.m. Briefing papers were provided in the Committee packet, regarding Items #18, #19, and #20. These items were presented for information only. Chair Holman asked Jim Cali, Chief Audit Executive, if he had any additional comments regarding these items, and asked if there were any questions from the Committee regarding these reports. Being no questions, Chair Holman moved to the next agenda item.

21. President/CEO Report

9:08 a.m. Bi-State Development President and Chief Executive Officer, Taulby Roach, addressed the Committee, noting that a partial budget has been approved by the St. Louis County Council, on an amended basis. He noted that additional approval would be sought in December, 2019, and would be dependent upon the Agency's submittal to the County Council of a joint security plan and modifications to the MetroReimagined plan. Mr. Roach noted that he would like to receive input from the Board of Commissioners regarding the security plan, at the upcoming Security Sub-Committee meeting. Commissioner Cox thanked Mr. Roach for his continued work with St. Louis County regarding these issues.

22. Unscheduled Business

9:10 a.m. A briefing paper was provided to the Committee, regarding a request to accept, and refer to the Board of Commissioners for approval, authorization of the President and CEO to award a sole source contract to Raineri Construction, LLC, to provide the necessary work required to remove and replace the existing concrete sidewalks, installation of concrete bus deployed wheel chair ramp pads, concrete bus shelter pads, ADA curb ramps, site restoration, and other miscellaneous items to improve St. Clair County Transit District bus shelters at nine locations, in an amount not to exceed **\$128,691.50**.

Jessica Mefford-Miller, Executive Director Metro Transit, and Chris Poehler, Assistant Executive Director Engineering Systems, provided an overview of this issue.

A motion to accept this agenda item, as presented, was made by Commissioner Brown and seconded by Commissioner Buehlhorn. Commissioner Simmons and Commissioner Cox abstained from the vote. **Motion passed.**

23. Adjournment to Executive Session – If such action is approved by a majority vote of the Bi-State Development Agency's Board of Commissioners who constitute a quorum, the Board may go into closed session to discuss legal, confidential, or privileged matters pursuant to Bi-State Development Board Policy Chapter 10, §10.080(D) Closed Records; Legal under §10.080(D)(1); Real Estate under §10.080(D)(2); Personnel under §10.080(D)(3); Health Proceedings under §10.080(D)(4); Employee Negotiations under §10.080(D)(5); Data Processing under §10.080(D)(6); Purchasing and Contracts under §10.080(D)(7); Proprietary Interest under §10.080(D)(8); Hotlines under §10.080(D)(9); Auditors under §10.080(D)(10); Security under §10.080(D)(11); Computers under §10.080(D)(12); Personal

Access Codes under §10.080(D)(13); Personal Information under §10.080(D)(14); Insurance Information under §10.080(D)(15); Rail, Bus, or Facilities Safety and Accidents under §10.080(D)(16) or Protected By Law under §10.080(D)(17).

9:13 a.m. Committee Chair Holman requested a motion to allow the Committee to move into closed session as permitted under Bi-State Development Board Policy, Chapter 10, Section 10.080, (D) (1) - Legal and (D) (10) – Audit.

A motion to move into Executive Session was made by Commissioner Simmons and seconded by Commissioner Brown. A roll call vote was taken as follows:

Aliah Holman – Yea
Vernal Brown – Yea
Fred Pestello – Yea
Rose Windmiller – Yea

Michael S. Buehlhorn – Yea
Derrick Cox – Yea
Irma Golliday – Yea
Herbert Simmons – Yea

Motion passed unanimously, and the Committee moved into Executive Session at 9:13 a.m.

24. Reconvene to Open Session

10:14 a.m. The Committee reconvened to the Regular Meeting at approximately 10:14 a.m. Chair Holman noted that, per recent changes to Board Policy, no final action votes will be taken in a closed meeting or closed, executive session. She noted that, for items requiring final action, a roll call vote shall be taken in Open Session.

Commissioner Simmons made a motion to approve the minutes from the August 20, 2019 Executive Session of the Combined Operations & Audit, Finance, and Administration Committee meeting, and that these minutes shall remain a closed record of the Agency. The motion was seconded by Commissioner Brown.

Aliah Holman – Yea
Vernal Brown – Yea
Fred Pestello – Yea
Rose Windmiller – Yea

Michael S. Buehlhorn – Yea
Derrick Cox – Yea
Irma Golliday – Yea
Herbert Simmons – Yea

The motion passed.

Commissioner Buehlhorn made a motion to accept, and forward to the Board of Commissioners for approval, the Draft Financial Audit for Fiscal Year ended June 30, 2019. The motion was seconded by Commissioner Brown.

Aliah Holman – Yea
Vernal Brown – Yea
Fred Pestello – Yea
Rose Windmiller – Yea

Michael S. Buehlhorn – Yea
Derrick Cox – Yea
Irma Golliday – Yea
Herbert Simmons – Yea

The motion passed.

Commissioner Simmons made a motion to accept, and forward to the Board of Commissioners for approval, the Draft ADA No-Show Policy Audit, as presented. The motion was seconded by Commissioner Windmiller.

Aliah Holman – Yea
Vernal Brown – Yea
Fred Pestello – Yea
Rose Windmiller – Yea

Michael S. Buehlhorn – Yea
Derrick Cox – Yea
Irma Golliday – Yea
Herbert Simmons – Yea

The motion passed.

25. Adjournment

10:16 a.m. Chair Holman asked if there was any further business. Being no further business, Commissioner Windmiller made a motion to adjourn the meeting. The motion was seconded by Commissioner Buehlhorn. Unanimous vote in favor was taken. The motion passed, and the meeting was adjourned at approximately 10:16 a.m.



Deputy Secretary to the Board of Commissioners
Bi-State Development