

Notice of Meeting and Agenda

**Bi-State Development
Operations Committee
Tuesday, January 19, 2016, 8:00 a.m.**

**Headquarters - Board Room, 6th Floor
One Metropolitan Square, 211 N. Broadway, Suite 650
St. Louis, Missouri 63102**

This location is accessible to persons with disabilities. Individuals with disabilities needing information or communication accommodations should call Metro at (314) 982-1400, for TTY access, call Relay 711. Sign language interpreter services or other accommodations for persons with hearing or speech disabilities will be arranged if a request for such service is made at least two days in advance of the meeting. Large print material, Braille material or other formats will also be provided upon request.

Agenda	Disposition	Presentation
1. Call to Order	Approval	Chairman Buehlhorn
2. Roll Call	Quorum	S. Bryant
3. Public Comment*	Information	Chairman Buehlhorn
4. Minutes from October 20, 2015 Operations Committee	Approval	Chairman Buehlhorn
5. Contract Extensions Time of Performance: Three Contracts for the Jefferson National Expansion Memorial Gateway Arch Exhibit Rehabilitation Project	Approval	J. Nixon, L. Jackson, C. Baragary
6. St. Louis Regional Freightway: Approval of Letter of Agreement for Consulting Services between Bi-State Development and The Jerry Costello Group, LLC	Approval	J. Nations
7. Contract Award: Bus Shelter Advertising Sales and Services	Approval	D. Williams, L. Jackson
8. 1 st Quarter Operations Report and Capital Projects Update	Information	R. Friem
9. Unscheduled Business	Approval	Chairman Buehlhorn
10. Call of Dates for Future Committee Meetings	Information	S. Bryant
11. Executive Session (If needed)	Approval	Chairman Buehlhorn
<i>If such action is approved by a majority vote of The Bi-State Development Agency's Board of Commissioners who constitute a quorum, the Board may go into closed session to discuss legal, confidential, or privileged matters under §610.021(1), RSMo; leasing, purchase or sale of real estate under §610.021(2); personnel actions under §610.021(3); discussions regarding negotiations with employee groups under §610.021(9); sealed bids, proposals and documents related to negotiated contracts under §610.021(12); personnel records or applications under §610.021(13); records which are otherwise protected from disclosure by law under §610.021(14); records relating to hotlines</i>		

Agenda	Disposition	Presentation
<i>established for reporting abuse and wrongdoing under §610.021(16); or confidential or privileged communications with the District's auditor, including auditor work products under §610.021(17).</i>		

Note*: Public comment may be made at the written request of a member of the public specifying the topic(s) to be addressed and provided to the Agency's information officer at least 48 hours prior to the meeting.

Open Session Item

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**BI-STATE DEVELOPMENT
OPERATIONS COMMITTEE MEETING
OPEN SESSION MINUTES
OCTOBER 20, 2015**

Committee Members in Attendance

Missouri

Vernal Brown
Kelley Farrell

Illinois

Michael Buehlhorn, Chairman
Irma Golliday (via phone)
Jeffrey Watson (absent)

Other Commissioners in Attendance

None

Staff in Attendance

John Nations, President & CEO
Barbara Enneking, General Counsel and Deputy Secretary
Shirley Bryant, Certified Paralegal
Ray Friem, Executive Director Metro Transit
Linda Espy, Senior Administrative Assistant
Larry Jackson, Vice President, Procurement, Inventory Management & Supplier Diversity
Scott Grott, Chief MetroLink Operations
Jessica Mefford-Miller, Chief Transit Planning & System Development
Fred Bakarich, Director, Engineering Systems
Mark Vago, Controller
Patti Beck, Director, Communications
Kathy Klevorn, Senior Vice President & Chief Financial Officer
Richard Zott, Chief of Public Safety
Kerry Kinkade, Vice President Chief Information Officer
Kathy Brittin, Director Risk Management, Safety & Claims
Barbara Georgeff, Executive Assistant to the President & CEO

Others in Attendance

None

1. Call to Order

8:00 a.m. Chairman Buehlhorn called the Open Session Operations Committee Meeting to order at 8:00 a.m.

2. Roll Call

8:00 a.m. Roll call was taken.

3. Public Comment

8:00 a.m. There was no public comment.

4. Minutes of Prior Open Session Operations Committee Meeting

8:01 a.m. The May 19, 2015, Open Session Operations Committee Meeting minutes were provided in the Committee packet. A motion to approve the minutes was made by Commissioner Farrell and seconded by Commissioner Brown. **Motion passed unanimously.**

5. Sole Source Contract Award: GE Transportation Systems (GETS)

8:01 a.m. The briefing paper regarding the sole source contract award for GE Transportation Systems (GETS) was provided in the Committee packet. Larry Jackson, Vice President Procurement, Inventory Management & Supplier Diversity, provided a brief overview. The current audio frequency track circuit components for the MetroLink system are now obsolete and new circuit board components are required. The new generation components are incapable of operating within the existing equipment. Some audio frequency track circuits were replaced on a smaller scale during the construction of the new signal interlocking locations. To safety certify operations the circuits had to be isolated, utilizing insulated rail joints. GETS would not certify or warrant audio frequency track circuits that had old and new generation components. To safety certify the new interlocking locations, 100% of the components of the new generation circuitry within the construction limits and isolated rail joints were cut into the mainline tracks to ensure safe and proper operation. This sole source award to GETS covers the remaining bill of materials to complete replacement of the obsolete audio frequency track circuitry, and GETS was the only supply source. A motion to recommend the Committee approve and refer to the Board for approval to award a sole source contract to GE Transportation Systems – Global Signaling to manufacture audio frequency track circuit equipment for the duration of the MetroLink Audio Frequency Track Circuit Rehabilitation Project in an amount not to exceed \$1,203,160, including a 10% contingency, with a contract period not to exceed two (2) years from contract award was made by Commissioner Farrell and seconded by Commissioner Brown. **Motion passed unanimously.**

6. Transit Operations 2015, 4th Quarter Performance Report and Capital Projects Review

8:04 a.m. The Transit Operations 2015, 4th Quarter Performance Report and Capital Projects Review Report was provided in the Committee packet. In the absence of Ray Friem, Executive Director Metro Transit, Kathy Klevorn, Sr. Vice President & Chief Financial Officer, provided a brief overview. Ms. Klevorn discussed the year end financials and ridership comparisons. Expenses for Transit Operations were below budget in FY2015 primarily due to lower than anticipated costs for labor, healthcare costs, diesel fuel, and revenue equipment parts. Passenger revenue for FY2015 was \$60,474,546 compared to a budget of \$63,743,095. The 4th quarter ridership numbers were down for rail 5%, for bus 2.4%, and for van 0.6%. Some discussion followed regarding the decline in ridership and the contributing factors causing the decline, one of which was lower fuel prices; and whether the proposed hedging plan, presented at the October 16, 2015 Business Services & Economic Development Committee meeting, would help offset some of the loss.

****8:09 a.m. Ray Friem joined the meeting.**

Mr. Friem stated that significant ridership issues developed in the second half of the fiscal year resulting in the system ridership being down overall 3.3%. The service profiles were stable and system efficiency measures were negatively impacted by the ridership loss. Passengers per revenue mile were off in all three modes; and passengers per revenue hours were also down. Paratransit did experience an improvement in passengers per revenue hour. Custodial arrests were down for FY2015, and there were fewer summonses issued across the system. Efforts to improve the perception of security on the transit system were negatively impacted by the regional unrest and a series of on-board incidents that aired on broadcast news and social media. Customer complaints were up 106% for FY2015, primarily because customers were reporting multiple things in a single call and each complaint was being documented. When compared against industry standards, Metro Transit's service quality indicators are considered

outstanding with on-time performance for MetroLink at 97%, and 92% and 93% respectively for MetroBus and Call-A-Ride. Preventable accidents were up slightly with overall accidents fairly flat. Service calls were down 14%, primarily due to the real time app that was launched in the second quarter FY2015 to provide the customer with real time system information. Mr. Friem also discussed briefly the Key Capital Project Status as of October 13, 2015. This report was informational only and no Committee action was required. A copy of the report will be kept at the office of the Deputy Secretary.

7. Unscheduled Business


8:20 a.m. There was no unscheduled business.

8. Call of Dates for Future Committee Meetings

8:20 a.m. The next Audit Committee meeting is scheduled for Friday, October 23, 2015 at 8:00 a.m.; and the next Board meeting is scheduled for Friday, November 20, 2015 at 8:00 a.m.

9. Executive Session - If such action is approved by a majority vote of the Bi-State Development's Board of Commissioners who constitute a quorum, the Board may go into closed session to discuss legal, confidential, or privileged matters under §610.021(1); RSMo; leasing, purchase or sale of real estate under §610.021(2); personnel actions under §610.021(3); discussions regarding negotiations with employee groups under §610.021(9); sealed bids, proposals and documents related to negotiated contracts under §610.021(12); personnel records or applications under §610.021(13); records which are otherwise protected from disclosure by law under §610.021(14); records relating to hotlines established for report abuse and wrongdoing under §610.021(16); or confidential or privileged communications with the District's auditor, including auditor work products under §610.021(17).

8:20 a.m. Pursuant to the requirements of Section 610.021(1), 610.021(2), 610.021(14), and 610.021(16) of the Revised Statutes of Missouri, Chairman Buehlhorn requested a motion to allow the Committee to go into closed session. A motion to go into Executive Session was made by Commissioner Golliday and seconded by Commissioner Brown. A roll call vote was taken and the Commissioners present, Brown, Farrell, Buehlhorn and Golliday voted to approve this agenda item. **Motion passed unanimously, and the Open Session meeting was adjourned.**


Deputy Secretary to the Board of Commissioners
Bi-State Development

Open Session Item

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**Bi-State Development
Operations Committee
Agenda Item
January 19, 2016**

From: Raymond A. Friem, Executive Director Metro Transit
Subject: **Contract Extensions – Time of Performance: Three Contracts for the Jefferson National Expansion Memorial Gateway Arch Exhibit Rehabilitation Project**
Disposition: Approval
Presentation: Jennifer S. Nixon, Senior Vice President, Business Enterprises; Chance Baragary, Manager, Gateway Arch Construction; Larry Jackson, Vice President, Procurement, Inventory Management & Supplier Diversity

Objective:

To obtain Operations Committee approval to extend the Time of Performance for each of three contracts related to the Jefferson National Expansion Memorial (**JNEM**) Gateway Arch Exhibit Rehabilitation Project.

Board Policy:

Board Policy Chapter 50.010, Section G.2, requires that the Board of Commissioners shall approve all extensions of contract performance that exceed 180 days.

Funding Source:

Per the Design and Construction Agreement for the JNEM Gateway Arch Exhibit Rehabilitation Project, this project is fully funded by the Arch Beneficial Fund.

Background:

Since early 2015, the JNEM Gateway Arch Exhibit Rehabilitation Project has been planned to be completed during the scheduled shutdown of the Arch from January 4, 2016 – March 3, 2016, and scheduled progress has been made toward achievement of that milestone. The areas in which the primary work effort for this project is to be completed, the tram load zones, were outside the limits of work for the larger City-Arch-River (**CAR**) projects, and simultaneous completion of the projects was discussed and understood by all during the planning phases of both projects.

As the construction schedule for the CAR effort matured, it was revealed that major work was planned on the future exit ramps (current entrances and exits) at each of the north and south legs of the Arch. The scope of these efforts were not understood by all until early November 2015. This work includes demolition of the existing ramps and trench drains and replacing with new, relocated trench drains, as well as making significant elevation adjustments on the ramps to enable ADA compliance. While the desire to achieve ADA compliance was always known, work of this magnitude was never discussed in the project planning phases, and was not included in the original design, but is now being pursued as a change order.

Once the designed construction scope was understood by all, it became apparent that it was not safe to allow the public, any employees, or other contractors in the area below the ramps during this work because the exterior ramps also serve as the interior ceilings in the tram load zones. The

JNEM Gateway Arch Exhibits Rehabilitation Project will be rehabilitating these load zones, installing new electrical and communications networks throughout, and suspending thousands of dollars worth of new precision projection equipment from this ceiling, all of which will be disturbed or destroyed by the planned exterior ramp replacements.

It was agreed by all, and ultimately decided by the National Park Service, that the primary work effort of the JNEM Gateway Arch Exhibits Rehabilitation Project should be postponed until the coming tram outage scheduled for December 2016 – February 2017. This will allow the new equipment to be installed after the major ramp work is completed, thereby mitigating a significant project risk.

In light of this necessary project schedule adjustment Board approval, on February 26, 2016, will be requested to extend the following three contracts through March 31, 2017, which is expected to be enough time to complete all work in the tram load zones and any related punch-list items.

JNEM Gateway Arch Exhibit Rehabilitation, awarded to Conference Technologies, Inc. on October 23, 2015

JNEM Project for Gateway Arch Visitors Center Tram Load Zones and Gateway Arch MetroLink Station, awarded to Haley Sharpe Design on June 17, 2014

St. Louis Gateway Arch Audio Visual/Information Technology (AV/IT) Software Production, awarded to Aperture Films, Ltd on February 13, 2015.

Analysis:

Postponing installation of these exhibits is in the best interest of the JNEM. The three contractors indicated above have been notified of this necessary schedule change and have expressed no need for additional costs, so no equitable adjustments are expected as a result of this change.

Committee Action Requested:

Management recommends that the Operations Committee approve and refer to the Board of Commissioners for approval these contract extensions through March 31, 2017 for the JNEM Gateway Arch Exhibit Rehabilitation Project. There is no additional cost associated with these contract extensions.

**Bi-State Development
Operations Committee
Action Item
January 19, 2016**

From: Raymond A. Friem, Executive Director Metro Transit
Subject: St. Louis Regional Freightway: Approval of Letter of Agreement for Consulting Services between Bi-State Development and The Jerry Costello Group, LLC
Disposition: Approval
Presentation: John M. Nations, President & CEO; Mary Lamie, Executive Director, St. Louis Regional Freight District

Objective:

To present to the Bi-State Development (**BSD**) Operations Committee for a recommendation of approval to the Board of Commissioners (**Board**) of a Letter of Agreement (**Agreement**) between BSD and The Jerry Costello Group, LLC (**Consultant**) for consulting services for the St. Louis Regional Freightway (**Freight District**), and to authorize the BSD President and CEO to negotiate and sign the final version of the Agreement.

Board Policy:

Per the Collected Board Policies of the Bi-State Development Agency of the Missouri-Illinois Metropolitan District, Chapter 50:

§50.010(A)(8): Definitions – “Non-Competitive Procurement” means a method by which goods and/or services are procured from a single offeror; and

§50.010(E)(1)(b): Award Authority – The Board of Commissioners shall approve the following procurements: Non-Competitive Procurements which exceed \$100,000.

Non-Competitive Procurements are also known as “sole-source” or “single-bid” contracts. This Agreement is a non-competitive procurement that exceeds \$100,000, and thus requires Board approval.

Funding Source:

Funding initially will be from the Operating Budget. Long-term funding for Freight District operations should be generated by the Freight District.

Background:

The Consultant entered into a prior Letter of Agreement with BSD in the summer of 2015 as the Freight District was created and activities were getting underway. The terms of this agreement, attached as **Exhibit 1**, are currently in effect, having commenced on August 1, 2015 and due to end on March 31, 2016.

Analysis:

The proposed Agreement, attached as **Exhibit 2**, is not substantially different from the agreement due to expire later this spring. The current agreement pays the Consultant \$10,000 per month to promote the St. Louis Regional Freightway's goals, interests and objectives. The proposed Agreement provides for the same services at the same rate of \$10,000 per month and would be in effect for twelve (12) months, starting on April 1, 2016, after the current agreement expires.

Consistent with the agreement in place today, the Consultant will provide strategic advice and planning for the St. Louis Regional Freightway and work closely with its executive director. In addition to providing strategic planning and advice, the Consultant will coordinate activities between the Freight District and the U.S. Secretary of Transportation and its office, as well as with members of the U.S. Congress and other government officials in the St. Louis region.

The Consultant will also work with class I railroads in the St. Louis region to identify strategies to fund Freight District projects. Former Congressman Jerry Costello will be the lead person for the Consultant.

Committee Action Requested:

Approval from the Bi-State Development Operations Committee and a recommendation of approval to the Board of Commissioners of a Letter of Agreement between BSD and The Jerry Costello Group, LLC for consulting services for the St. Louis Regional Freightway, and to authorize the BSD President and CEO to negotiate and sign the final version of the Agreement.

Attachments:

- Exhibit 1: Existing Agreement with The Jerry Costello Group, LLC
- Exhibit 2: Draft Letter of Agreement with The Jerry Costello Group, LLC

Exhibit 1



Jerry F. Costello
Member of Congress
1988 – 2013

LETTER OF AGREEMENT

This Letter of Agreement ("Agreement") between The Bi-State Development Agency of the Missouri-Illinois Metropolitan District ("Client"), and The Jerry Costello Group, LLC ("Consultant") defines the terms of their relationship.

Client retains Consultant to advise Client and work with other parties as necessary to promote the Client's goals, interests and objectives regarding the Regional Freight Project. Client will keep Consultant fully apprised of the current issues and objectives of the Client.


Client and Consultant agree that Jerry F. Costello will be primarily responsible for the performance of the services referred to in this Agreement, however, as needed, Consultant is allowed to retain third party consultants to provide assistance in performing the Agreement, at no cost to the Client, unless agreed upon by the Client.

Consultant will devote time and resources necessary in performing the services described in this Agreement. Consultant shall have full discretion in selecting the dates and times necessary to complete the terms of the agreement giving due regard to the needs of the Client.

The term of this agreement shall commence on August 1, 2015 and continue through March 31, 2016.

Client agrees to pay Consultant a monthly fee of \$10,000. Monthly fees will be paid on the 1st business day of each month, starting on August 1, 2015. Client agrees to pay Consultant any reasonable expenses the Consultant deems necessary in accomplishing the terms of this Agreement. Such expenses shall be documented and submitted to the Client for reimbursement within 60 days after the expenses were incurred. The Client shall reimburse the Consultant within 30 days of the date the request for reimbursement is received by the Client. Total expenses shall not exceed \$1000 in any month unless expressly permitted by the Client in advance.

This agreement is not a contract of employment. Consultant is an independent contractor of the Client and shall have no authority to obligate the Client. Consultant shall have the exclusive right to determine the method, manner and means by which it will perform the Agreement.


Date: August 5, 2015

John Nations
Bi-State Development Agency of the
Missouri-Illinois Metropolitan District
707 North First Street
St. Louis, MO 63102


Date: 7/27/15

Jerry F. Costello
The Jerry Costello Group, LLC
144 Lincoln Place Court
Suite 3
Belleville, IL 62221
thejerrycostellogroup@gmail.com
618-234-6701 - office
618-971-6200 - cell

Exhibit 2



**THE
JERRY COSTELLO GROUP, LLC**

Jerry F. Costello

Member of Congress
1988 – 2013

LETTER OF AGREEMENT

This Letter of Agreement ("Agreement") between The Bi-State Development Agency of the Missouri-Illinois Metropolitan District ("Client"), and The Jerry Costello Group, LLC ("Consultant") defines the terms of their relationship.

Client retains Consultant to advise Client and work with other parties as necessary to promote the Client's goals, interests and objectives regarding the Regional Freight Project. Client will keep Consultant fully apprised of the current issues and objectives of the Client.

Client and Consultant agree that Jerry F. Costello will be primarily responsible for the performance of the services referred to in this Agreement, however, as needed, Consultant is allowed to retain third party consultants to provide assistance in performing the Agreement, at no cost to the Client, unless agreed upon by the Client.

Consultant will devote time and resources necessary in performing the services described in this Agreement. Consultant shall have full discretion in selecting the dates and times necessary to complete the terms of the agreement giving due regard to the needs of the Client.

The term of this agreement shall commence on April 1, 2016 and continue through March 31, 2017.

Client agrees to pay Consultant a monthly fee of \$10,000. Monthly fees will be paid on the 1st business day of each month, starting on April 1, 2016. A monthly invoice will be mailed to the Client. The client agrees to pay Consultant any reasonable expenses the Consultant deems necessary in accomplishing the terms of this Agreement. Such expenses shall be documented and submitted to the Client for reimbursement within 60 days after the expenses were incurred. The Client shall reimburse the Consultant within 30 days of the date the request for reimbursement is received by the Client. Total expenses shall not exceed \$1000 in any month unless expressly permitted by the Client in advance.

This agreement is not a contract of employment. Consultant is an independent contractor of the Client and shall have no authority to obligate the Client. Consultant shall have the exclusive right to determine the method, manner and means by which it will perform the Agreement.

Date: _____

John Nations
Bi-State Development Agency of the
Missouri-Illinois Metropolitan District
211 N. Broadway, Suite 700
St. Louis, MO 63102

Date: _____

Jerry F. Costello
The Jerry Costello Group, LLC
144 Lincoln Place Court
Suite 3
Belleville, IL 62221
thejerrycostellogroup@gmail.com
618-234-6701 – office
618-971-6200 - cell

**Bi-State Development
Agenda Item
Operations Committee
January 19, 2016**

From: Raymond A. Friem, Executive Director, Metro Transit
Subject: **Contract Award – Bus Shelter Advertising Sales and Services**
Disposition: Approval
Presentation: Dianne H. Williams - Vice President, Marketing and Communications; Larry B. Jackson, Vice President - Procurement, Inventory Management and Supplier Diversity

Objective:

To present to the Operations Committee for discussion and referral to the Board of Commissioners a request for authorization to award Contract 16-RFP-102263-SG for Bus Shelter Advertising Sales and Services to Direct Media USA for a three-year period commencing March 1, 2016, and ending February 28, 2019, with one one-year option for renewal extending the contract until February 29, 2020.

Board Policy:

Board Policy Chapter 50 requires Board approval of Negotiated Procurements exceeding \$500,000.

Funding Source:

Not Applicable- Revenue Contract

Direct Media USA proposed a fifty-five (55%) revenue share of all media sales. Guaranteed revenue for the three year period is \$1,273,440 with additional guaranteed revenue of \$476,408 for the one option year.

Background:

Revenue is generated through advertising placements on bus shelters throughout the transit system.

The current contract for Bus Shelter Advertising Sales and Services was entered into with Lamar Transit, LLC on March 1, 2013. This contract ends on February 29, 2016. A decision was made not to exercise the Option Year.

A Request for Proposal 16-RFP-102263-SG was issued on October 27, 2015, seeking proposals from qualified parties interested in providing bus shelter advertising sales and services. Proposals were due on December 8, 2015. The solicitation was advertised on Metro's website and sent to companies identified as being qualified to provide transit advertising services. Six companies requested and received copies of the solicitation.

A pre-proposal conference was held in St. Louis on November 2, 2015, which gave interested parties the opportunity to obtain clarification on the scope of work pertaining to the advertising on Metro's bus shelters. Three companies attended that conference.

The objectives in the RFP included revenue in the form of a minimum guaranteed dollar amount. That amount will increase annually by a stated minimum or by 6% per year of gross advertising sales revenues, whichever was greater. The technical evaluation criteria for the RFP included a company's experience and capabilities and the experience and qualifications of staff to be assigned to the contract. A DBE goal was not established because, to our knowledge, there are no certified DBE's in the transit advertising business; however, bidders were encouraged to seek out diverse suppliers for outside services not performed on an internal basis.

Analysis:

Two proposals were received; one from Lamar Transit, LLC and the other from Direct Media USA. Direct Media USA was deemed the most advantageous proposal that was both responsive and responsible. The evaluation process was adhered to in accordance with the evaluation criteria set forth in the Request for Proposal. The evaluation committee consisted of staff from various departments including Procurement, Transit Planning and System Development, Quality Assurance, and Marketing.

After cost and technical evaluation of the proposals, the scores were as follows:

Evaluation Criteria Scoring

	Cost Score	Technical Score	Total Score
Lamar Transit, LLC	270.00	335.00	605.00
Direct Media USA	305.31	419.50	724.81

It was determined that an agreement with Direct Media USA offered a more favorable revenue share than the previous contractor (Lamar Transit, LLC) and offers greater revenue potential overall for the period of the contract. Direct Media USA currently holds the Transit Advertising (Bus / Rail) contract and has delivered revenues in excess of the minimum guarantee as set in that contract.

Committee Action Requested:

Staff recommends that the Operations Committee approve and forward to the Board of Commissioners for approval this request to award Contract 16-RFP-102263-SG – Bus Shelter Advertising Sales and Services pending final negotiations with Direct Media USA.

METRO - Transit Operations Division
FY2016– 1st Quarter Summary
Report to the President /CEO and Board of Commissioners

Financials

	FY2016	FY2016	FY2016	FY2016	FY2015	Diff FY2016
YTD	Actual	Budgeted	Variance	%	Actual	FY2015
Revenue*	\$15,327,303	\$17,253,329	\$(1,926,026)	-11.2%	\$16,690,833	\$(1,363,530)
Expenses*	\$53,360,807	\$57,920,611	\$(4,559,804)	-7.87%	\$52,271,824	\$1,088,983

System revenues were under budget by over 11% reflecting significant ridership loss which began in the second quarter of FY2015. Projections for revenue loss in FY2016 approach \$3.5M if ridership trends continue. This loss of revenue is being offset by lower than budgeted costs for the system, particularly in the area of diesel fuel and personnel costs. Revenue for the Transportation Management Association were also 10% below expectation as Medicare contracts are again underperforming compared to the previous fiscal year.

Ridership Comparison

System ridership fell 7% from the first quarter of FY2015. This is the fifth consecutive quarter of ridership loss dating back to the fourth quarter of FY2014. The pattern and slope of the ridership loss is consistent with fixed route modes down 7 to 8 percent while Call-A-Ride ridership is flat. As noted above, the loss of ridership will impact the FY2016 financial performance of the transit system. MetroLink again experienced ridership loss at all major stations. Similarly in MetroBus, almost all routes have experienced ridership decline, but not necessarily at the same rate

Mode	1st Quarter FY2016	1st Quarter FY2015	+/- Previous Period
Rail	4,367,923	4,730,660	-7.7%
Bus	7,423,457	7,944,335	-6.6%
Van	144,989	144,792	0.1%
System	11,936,369	12,819,787	-6.9%

YTD Service Profiles

	FY2016 YTD Revenue Miles	FY2015 YTD Pass/ Rev. Mile	+/- Previous Period	FY2015 YTD Revenue Hours	FY2014 YTD Revenue Hours	+/- Previous Period
Rail	788,550	787,374	0.15%	33,541	33,351	0.57%
Bus	4,680,551	4,679,409	0.02%	351,375	348,069	0.94%
Van	1,362,635	1,354,466	0.60%	76,485	77,549	-1.39%
	FY2016 Pass/ Rev. Mile	FY2015 Pass/ Rev. Mile	+/- Previous Period	FY2016 Pass / Rev. Hour	FY2015 Pass / Rev. Hour	+/- Previous Period
Rail	5.539	6.008	-8.47%	130.228	141.844	-8.92%
Bus	1.586	1.698	-7.04%	21.127	22.824	-8.03%
Van	0.106	0.107	-0.47%	1.896	1.867	1.51%

The Service Profile shows little change in year over year operating tempo for fixed route MetroLink and MetroBus service. With service levels fairly static, the loss of ridership alone is responsible for the lower efficiency statistics generated by both MetroBus and MetroLink which are down between 7 and 9 percent in the measures of passengers per revenue mile and passengers per revenue hour. Call-A-Ride efficiency measures are fairly close to last year's

performance, again indicating little change in either miles and hours of service or ridership.

Security Activity

MetroLink and MetroBus Security continues to be one of the main focuses for the transit system. Metro has been appointing more Public Safety Officers in anticipation of a new fare enforcement system, and for the need of the system, but these new assets were not in place in any great numbers in the first quarter of FY2016. Dispatched calls for Security assistance rose again in the first quarter of the fiscal year as did system security complaints. The first quarter of FY2015 was the last “normal” quarter for complaints, performance during FY2016 first quarter is consistent with the last three quarters of fiscal 2015. Arrests and summons activity both fell in the first quarter reflecting the regional changes in these efforts. Police reports indicate that actual crime on the system is down over 15 percent year over year.

Enforcement Efforts	1st Qtr. FY2016	1st Qtr. FY2015	Variance (%)
Custodial Arrests	86	117	-26%
Summons	2947	3865	-23%
Dispatched Calls	2383	2210	7%
Confirmed Customer Service Complaints	95	36	163%

Service Quality Indicators

	FY2016 On Time Performance	FY2015 On Time Performance	+/- Previous Period	FY2016 Complaints / 100,000 Boardings	FY2015 Complaints / 100,000 Boardings	+/- Previous Period
Rail	95.98%	97.94%	-2.00%	2.77	1.16	138.27%
Bus	91.10%	90.60%	0.55%	13.45	13.79	-7.49%
Van	93.30%	95.10%	-1.89%	22.76	30.39	-25.1%
	FY2016 Preventable Accidents	FY2015 Preventable Accidents	+/- Previous Period	FY2016 Total Accidents/ Violations (ML)	FY2015 Total Accidents/ Violations (ML)	+/- Previous Period
Rail	0	1	-100%	4	5	-20%
Bus	65	52	25%	138	107	29%
Van	9	17	-47%	23	30	-23%
	FY2016 Service Delays – Equipment	FY2015 Service Delays – Equipment	+/- Previous Period	FY2016 MDBF	FY2015 MDBF	+/- Previous Period
Rail	60	29	107%	26,579	55,120	-52%
Bus	271	269	1%	17,271	17,396	-1%
Van	49	49	0%	30,217	31,256	-3%

MetroLink experienced two rush-hour service outages in the first quarter. This and a period where LRV performance in terms of vehicles causing delays or needing to be removed from service impacted both on-time performance and passenger complaints. MetroBus and Call-A-Ride both enjoyed a very good quarter for complaints, with MetroBus also improving its on-time performance from one year ago. Accident rates for MetroBus are up as compared to a very good quarter in FY2015. Rolling stock for both Call-A-Ride and MetroBus performed at similar levels

compared to a year ago, while LRV's on MetroLink experienced a failure rate much higher than expected. Failures on the MetroLink system are being reviewed to determine if improvements to the maintenance program are needed.

Key Capital Project Status as of 1/14/2016

Construction / Acquisition / Rehabilitation Projects						
Project	Action	Total Units	Completed Units	% Complete	Estimated Completion	CODE
EADS Bridge Rehab	Rust Mitigation / Recoat (Panels)	256	228	89.06%	Jun-16	
North County Transfer Center Construction	Contract Award	1	1	100.00%	COMPLETED	
North County Transfer Center Construction	Construction Activity	1	0.65	65.00%	Jan-16	
Downtown Transfer Center Construction	Design Issues (City)	1	1	100.00%	COMPLETED	
Downtown Transfer Center Construction	RFP / Contract Award	1	0.5	50.00%	Award Feb. 2016	
Boyle Ave. MetroLink Station	Design Activities	1	0.1	10.00%	RFP Award Jan. 2016	
Radio System Deployment	Current Design Calls For 18 Transmitter sites	24	13	54.17%	2016	
Capital Commercial Leases. Will require site development and deployment.	Negotiate	10	10	100.00%	2015	
New Construction	Construct	1	1	100.00%	2015	
Owned. Will require site development and deployment.	Eisting (Owned)	2	2	100.00%	2015	
Owned. Will require site development and deployment.	Existing (Owned)	6	6	100.00%	2015	
Capital Lease and Agreements. Will require site development and deployment.	Intergovernment Agreement	5	5	100.00%	2015	
Smart Card	Hardware	592	587	99.16%	Jul-2017	
Software	Rail Sys Testing			90.00%	Sep-2016	
Software	Bus Sys Testing			90.00%	Sep-2016	
Software	Third Party Interfaces			85.00%	May-2016	
Procedures / Personnel / Equipment	Security/ Enforcement			95.00%	May-2016	
Vehicle Acquisition						
New Bus Rolling Stock (ILL)	Procure 40' Buses	4	4	100.00%	COMPLETED	
Refurbished Bus Rolling Stock (ILL)	Procure 40' Buses	7	0	0.00%	Jan-2016	
New Bus Rolling Stock (ILL)	Procure 40' Buses	4	0	0.00%	Dec-2016	
New Bus Rolling Stock (MO)	Procure 40' Buses	26	0	0.00%	Dec-2016	
Van Rolling Stock	Procure CAR Vans	17	0	0.00%	TBD waiting on Chassis	
Non Revenue Vehicles	Procure / Lease	70	65	92.86%	Feb-2016	
MetroLink Capital Maintenance						
Wood Tie Phase 1 of 3	Replace	36000	35202	97.78%	COMPLETED	
Catenary Contact Wire Phase 1 of 4	Replace Wire (miles)	10	10	100.00%	COMPLETED	
Station Edges - Phase 2 of 3	Replace	9	9	100.00%	COMPLETED	
Elevator Rehabilitation	Design	8	0	0.00%	Jul-2017	
	Tasks	Issue / Title		Estimated Completion		
Phase 2 and 3 Software Upgrades to AVL / Trapeze software suites authorized by Board of Commissioners	Transmit Real Time Bus data	INFO-MOBILE APP + Google Feed		COMPLETED March 2015		
	Public Safety Projects	Genetec Update / Incident Mapping		Jul-2016		
	Operations Management Projects	Dispatch/PSD/Cust. Service		Aug-2016		
	Operation Business Intelligence	Transit Business Suite / Dashboard		Aug-2017		
	Fare Collection	ADA and Employee Card Interface / Repeat Offender Database		9/1/2014		
State of Good Repair	MOW DataBase			100%	Completed	
MOW Work Integrated Plan	Asst Mgmt Plan Capital Planning Software Tool				2017	
Color Code KEY	12-May-15	No issues	Regulatory/ Economic	Technical issues	Behind schedule/overbudget	
1/8/2016						