

**BI-STATE DEVELOPMENT
BOARD OF COMMISSIONERS MEETING
(Virtual Meeting)
OPEN SESSION MINUTES
April 22, 2022 at 8:30 AM**

Board Members in Attendance via Zoom

Missouri

Rose Windmiller, Chair
Fred Pestello, Secretary – Absent
Vernal Brown
Nate Johnson – Absent
Sam Gladney

Illinois

Herbert Simmons, Treasurer
Irma Golliday
Derrick Cox
Terry Beach
Debra Moore

Staff in Attendance via Zoom

Taulby Roach, President and Chief Executive Officer
Brenda Deertz, Director Executive Services
Barbara Enneking, General Counsel and Deputy Secretary
Myra Bennett, Manager of Board Administration
Kevin Scott, General Manager Security
Patti Beck, Sr. Director Media and Public Relations
Tammy Fulbright, Executive Vice President and Chief Financial Officer
Tom Curran, Executive Vice President Administration

Others in Attendance

Erin Stumpf, ASL Interpreter
Rebecca Pursley, ASL Interpreter

1. **Open Session Call to Order**
8:30 a.m. Chair Windmiller called the Open Session of the Bi-State Development Agency, Board of Commissioners Meeting to order at 8:30 a.m.
2. **Roll Call**
8:30 a.m. Roll call was taken, as noted above.
3. **Proclamation Presentation – Former Commissioner Justin Zimmerman**
8:32 a.m. Chair Windmiller stated that the Board would like to take a moment for a special recognition for outgoing Commissioner, Justin Zimmerman. She thanked Mr. Zimmerman for taking time out of his busy schedule to attend the meeting in person. She stated that she and the Board appreciate his contributions to the Board and to Bi-State Development. Chair Windmiller

noted that Mr. Zimmerman joined the Board in March 2017, and for nearly five years, he helped make Bi-State Development and its diverse enterprises better with his constructive input, valuable guidance and constant support of the Bi-State Development leadership, its team members, and its customers. She noted that he served in various offices, most recently as Vice Chair, and was active on several Board committees. Chair Windmiller stated that it was evident that Mr. Zimmerman cared about this organization and about improving the quality of life in our region, and she thanked him for his service. She stated that, on behalf of your fellow Board members, Taulby Roach and she would like to present a special Resolution in recognition of all that Mr. Zimmerman has done as a Commissioner at Bi-State Development.

President/CEO Roach stated that Mr. Zimmerman's help and input has been invaluable to the organization. He noted that he appreciated discussions and input from Mr. Zimmerman regarding financial matters for the organization, and he is proud of the financial trajectory of the Agency. Mr. Roach noted Mr. Zimmerman's ethics and integrity, and thanked him for his participation in Agency-wide events, noting the importance of being in touch with the frontline workers.

Commissioner Cox stated that Mr. Zimmerman served in his position with honor, and he thanked him for the help he gave him, when he was a new Commissioner. Commissioner Simons stated that Mr. Zimmerman extended his knowledge and was always willing to help. Commissioner Brown thanked Mr. Zimmerman for his help, and stated that he will be missed.

Mr. Zimmerman thanked everyone for the kind words, and stated that he took pride in his role as a Commissioner. He thanked Mr. Roach, the Executive staff and the frontline workers for all they do for the organization, and he thanked the Madison County officials for giving him the opportunity to serve on this Board. He stated that he always tried to do what was right for the region and for the Agency.

4. Public Comment

8:40 a.m. Myra Bennett, Manager of Board Administration, noted that one public comment was received. She read the public comment as follows:

Name: Maurice Minor
Topic: Quality control

Comments: "Beyond the multiple issues I've experienced, in this case, what is the customer service policy for failure of service? I have experienced repeated failure of service: non notification on the app when trains are late, busses not showing but being told opposite by information, etc. When riders pay and the service is substandard, what is the policy for accountability? I've lost time and money trying to get to and from home; doing what is asked as a paying rider. I've used social media to address these issues and spoken with Natalie who directed me here."

- 5. Approval of the Minutes of the February 18, 2022, Board of Commissioners, Open Meeting**
8:41 a.m. The minutes from the February 18, 2022, Board of Commissioners, Open Meeting, were provided in the Board packet. A motion to approve the minutes, as presented was made by Commissioner Gladney and seconded by Commissioner Cox.

The motion passed unanimously.

6. Report of the President

8:41 a.m. President and Chief Executive Officer, Taulby Roach, stated that today, he will be asking for approval of the FY23 Budget. He reported that he has met with all of the officials on the Missouri side of the River, and they are supportive of the proposed budget. He stated that Tammy Fulbright, Executive Vice President and Chief Financial Officer, and Chuck Stewart, Executive Director Metro Transit, have been meeting with officials from Illinois, and those talks seem to be going well.

President/CEO Roach noted that the Agency is moving forward with the Secure Platform Plan. He reported that \$10.7 million in private funding has been secured, and design of the project is the next step. Mr. Roach stated that Kevin Scott, General Manager Security, has been named as project manager for the Secure Platform Plan, noting Mr. Scott's leadership ability and the progress that he has made regarding the Agency's Security needs.

Mr. Roach stated that he would like to formally thank all of those who assisted with the incident on April 17th. He noted the excellent Police work of the Metro Police Department and the Agency's Security Staff.

Mr. Roach noted that he and staff will be meeting with the FTA, Regional Administrator on May 2nd and 3rd; which will include discussion of all training and facility and station improvements being made by the Agency.

Commissioner Simmons voiced support in the appointment of Mr. Kevin Scott as Project Manager for the Safe Platform Plan, noting the professionalism he brings. Commissioner Cox stated that he agrees with Commissioner Simmons, stating that there needs to be a "face" behind the project. Commissioner Cox posed questions regarding the time frame for completion of the project, stating that the public is tired of hearing that things are getting better, and wants to know when they will see something. President/CEO Roach noted that the first step was to get the funding in place, and now that this has been achieved, we are moving forward. He noted that this is a huge project, and will take some time. He stated that the design of the project will most likely be a "phased" project, over different sections of the system, and the Agency will be sending out a Request for Proposals in the near future. Mr. Roach noted that this project will change the fundamental design of each station. He reported that the most recent quarterly statistic reports have been made available online, and he commended Kevin Scott for the discernable differences that have been made within the security structure. Mr. Roach encouraged the Commissioners to talk with the Security team and Police partners regarding the progress that has been made, and regarding any concerns they may have. He stated that although great progress has been made, the security team works with the ethic, "We can always get better." Commissioner Cox asked when the public will start to see physical changes to the system. It was noted that the gating system will be placed for bid in approximately 10-12 months, and it will take approximately 18-24 months to put the project into place. It was also noted that the project also includes security camera upgrades and a new fare system. Commissioner Moore asked is this a project that can be expedited. President/CEO Roach stated that it might be possible to speed the process, once the specific design has been chosen. He reported that the funding is in place, so we will not have to wait regarding that aspect. Commissioner Cox stated that the funding has been in place for months, and posed questions as to why there has been no progress at this point. Commissioner Simmons stated that he agrees with Commissioner Cox that this project must be priority, but added that, with Kevin Scott being named project manager, he is confident that we will see movement. Chair Windmiller asked if a timeline for the project could be provided at the next

meeting, as well as continuing updates regarding the various phases of the project. Mr. Roach stated that this information will be provided to the Commissioners at the next meeting.

7. Report of the Operations Committee

8:59 a.m. Chair Windmiller reported that a virtual meeting of the Operations Committee was held on March 18, 2022, at 8:30 a.m., and she noted that the draft minutes of that meeting are included in the meeting materials, under Item #7.

She stated that the Operations Committee is introducing four (4) items on the Consent Agenda for consideration, under Item #11, with the Committee's recommendation of approval. Those items include Item #11:

- A. On the Way with ADA: Fixed Route Incentive Program (Resolution #1195)
- B. Contract Modification: Union Station Tunnel Rehabilitation Consultant Services (Resolution #1196)
- C. Single Bid Contract Award – Downtown Tunnel Repairs (Resolution #1197)
- D. Northside-Southside MOA (Resolution #1198)

Chair Windmiller reported that, at the March Committee meeting, Taulby Roach informed the Committee of ongoing contract renewal negotiations with the St. Clair County Transit District, and an Operations Report, including a Workforce Update, was provided by Charles Stewart, Interim Executive Director Metro Transit.

8. Report of the Audit, Finance, & Administration Committee

9:00 a.m. Commissioner Beach reported that a virtual meeting of the Audit, Finance, & Administration Committee was held on March 18, 2022, immediately following the Operations Committee Meeting, and he noted that the draft minutes of that meeting are included in meeting materials under Item #8.

He stated that the AFA Committee is introducing two (2) items for consideration today, with the Committee's recommendation of approval:

Item 12. Contract Authorization – Third Party Oracle Support (Resolution #1200)

Item 13. Bi-State Development FY2023 Operating Budget and FY2023-2025 Capital Budget (Resolution #1201, including authorization of grant applications, Resolution #1202 through Resolution #1208)

Commissioner Beach stated that several informational items were also presented to the Committee at the March meeting, including:

- FY 2022 External Audit – Client Service Plan from Rubin Brown
- Treasurer's Report
- Treasury Safekeeping Report - December 31, 2021
- Quarterly Financial Statements
- Procurement Report
- Pension Plans, 401(k) Retirement Savings Program and OPEB Trust Investment Performance Update as of December 31, 2021

9. Report of the Safety & Security Committee

9:02 a.m. Commissioner Simmons reported that a virtual meeting of the Safety and Security Committee was held on March 10, 2022, at 8:30 a.m., and he noted that the draft minutes of that meeting are included in the Board Packet today under Item #9.

He stated that the Committee is introducing one (1) item on the Consent Agenda for consideration today, with the Committee's recommendation of approval. That item is:

Item #11 E. License Monitoring Program (Resolution #1199)

Commissioner Simmons stated that, at the March Committee meeting, an update was also provided by Kevin Scott regarding the Chestnut Health program, and Taulby Roach and Darren Curry provided an update regarding St. Clair County Camera Feeds and Bandwidth.

10. Adjustment of Consent Agenda

9:03 a.m. Chair Windmiller asked if there are any adjustments to the Consent Agenda. Commissioner Gladney stated that he will be abstaining from the vote on Item 11. B and 11. C. Chair Windmiller noted that, with Commissioner Gladney's abstentions, there will not be a quorum participating in the vote for those two items; therefore, she stated that she will remove those two items from the Consent Agenda, to be voted on by the Board at a future meeting.

11. Consent Agenda Items

9:04 a.m. Consent Agenda Items:

- A. On the Way with ADA: Fixed Route Incentive Program (Resolution #1195)
- D. Northside-Southside MOA (Resolution #1198)
- E. License Monitoring Program (Resolution #1199)

A motion to approve the Consent Agenda Items: Item A., Item D. and Item E., as referenced in the Committee Reports and as outlined on the agenda, was made by Commissioner Beach and seconded by Commissioner Brown.

The motion passed unanimously.

12. Contract Authorization – Third Party Oracle Support (Resolution #1200)

9:05 a.m. A briefing paper was included in the meeting materials, regarding a request that the Board of Commissioners authorize the President and CEO to enter into a one-year contract, including four optional, renewal years, with Spinnaker Support, for a five-year total, not-to-exceed amount of \$923,070 (\$184,614 per year) for the provision of Oracle support services. Tom Curran, Executive Vice-President Administration, gave an overview of this item, noting that the Agency released a Request for Proposals for Third Party Oracle Support Services, and three proposals were received in response to the solicitation. A selection committee including representatives from Administration, Benefits, Engineering, Finance, Information Technology, Procurement and Talent Management heard presentations from the vendors and scored each firm's proposal according to the technical evaluation requirements. He reported that, as a result of the review, Spinnaker Support is the highest ranking firm. Mr. Curran noted that this item was presented to the Audit, Finance & Administration Committee at the March 18th meeting, with a recommendation that the item be forwarded to the Board of Commissioners for approval of the highest ranking firm.

Commissioner Simmons made a motion to approve this item, as presented. The motion was seconded by Commissioner Moore.

The motion passed unanimously.

13. Bi-State Development FY2023 Operating Budget and FY2023-2025 Capital Budget (Resolution #1201, including grant authorizations, Resolution #1202 through Resolution #1208)

9:07 a.m. A briefing paper was included in the meeting materials, regarding a request that the Board of Commissioners approve: the Bi-State Development FY 2023 Operating Budget; the Bi-State Development FY 2023 – FY 2025 Capital Budget; the three-year Transportation Improvement Plan; Grant resolutions required to apply for federal and state funding necessary to support the Bi-State Development’s projects and programs; and Authorization of management to seek grants and/or appropriations from federal programs, the City of St. Louis, St. Louis County, and the states of Missouri and Illinois. Tammy Fulbright, Executive Vice-President and Chief Financial Officer, gave a brief overview. Chair Windmiller noted that a full presentation of the proposed budget was presented to the Board at the March 18, 2022, Audit, Finance and Administration Committee meeting. Commissioner Simmons asked if the results of the ongoing negotiations with the St. Clair County Transit District will influence the proposed budget figures. Ms. Fulbright stated that, the negotiations may result in some line item changes, but should not significantly impact the overall budget.

Commissioner Beach made a motion to approve this item, as presented. The motion was seconded by Commissioner Cox.

The motion passed unanimously.

14. Law Enforcement Services Agreement with St. Louis County Police Department for Security Services (Resolution #1210)

9:09 a.m. A briefing paper was included in the meeting materials, regarding a request that the Board of Commissioners authorize the President and CEO to execute a Law Enforcement Services Agreement with the St. Louis County Police Department, for an initial eighteen (18) month term in the amount of \$461,879 per month, with an option for an additional one (1) year term. Kevin Scott, General Manager Security, gave an overview of this item noting that the current contract expires June 30, 2022. He noted that there is one difference from the current contract. He reported that the first term option is for a period of 18 months, and the second term is for a period of one year (January 2024 – December 2024). He noted that the reason for the change, is to adjust the timeframe so that all three of the Agency’s Police partners will be working on the same contract expiration period. Commissioner Cox asked if this contract is for the same number of officers, as the current contract. Mr. Scott noted that the number of officers were increased last year, and the proposed contract calls for the same number of officers. Commissioner Windmiller asked the implications if the contract is not approved by the deadline. Mr. Scott indicated that, in the past, they would continue to operate under the current contract, until an agreement was reached. Commissioner Simmons asked if there has been any movement regarding the communications issue. Mr. Scott indicated that there has not.

Commissioner Cox made a motion to approve this item, as presented. The motion was seconded by Commissioner Brown.

The motion passed. (Commissioner Simmons voted nay.)

15. Unscheduled Business

9:13 a.m. There was no unscheduled business.

16. Operations Report

9:14 a.m. President/CEO Roach noted that Charles Stewart, Executive Director Metro Transit, was unable to be in attendance at today's meeting. Mr. Roach gave a brief summary of the Operations Report noting a 15%, year over year, increase in ridership, noting that this tracks what other transit systems are seeing relating to recovery. He noted that the numbers are running favorable to the budget at this time, but indicated that typically, there is a change towards the end of the budget year. Mr. Roach gave a summary of missed trips, as well as a workforce update stating that the Agency is still seeing some continuing loss of employees to other agencies, such as utility companies. He noted that the Agency continues to increase recruitment activities and incentives. Commissioner Moore asked if the Agency is working on recruitment through area colleges and high schools. Mr. Roach stated that we are working with colleges and high schools in both Illinois and Missouri. Commissioner Windmiller asked the minimum age for recruitment. He noted the minimum age is eighteen. Commissioner Gladney asked if it would be possible when breaking down the ridership numbers, to break-out the numbers for sporting events. He noted that special events are taken into consideration in evaluating the numbers, and it would help to identify trends in ridership.

17. Call for the Dates for Future Meetings

9:27 a.m. Myra Bennett, Manager of Board Administration, stated that she will be contacting the Board Members to schedule a Special Meeting, in order to address the two items that were postponed under the Consent Agenda. She noted the following upcoming meetings:

Safety & Security Committee Meeting:	Thursday	May 5, 2022	8:30 AM
Operations Committee Meeting:	Friday	June 10, 2022	8:30 AM
Audit, Finance & Administration:	Friday	June 10, 2022	following OPS
Board of Commissioners Meeting:	Friday	June 24, 2022	8:30 AM

18. Adjournment to Executive Session for the purpose of discussing legal, confidential, or privileged matters, as permitted under Bi-State Development Board Policy, Chapter 10, Section 10.080; (D) (1) – Legal and (D) (11) - Security.

9:28 a.m. Chair Windmiller asked for a motion to move into Executive Session for the purpose of discussing legal, confidential, or privileged matters, as permitted under Bi-State Development Board Policy, Chapter 10, Section 10.080; (D) (1) – Legal and (D) (11) Security. The motion was made by Commissioner Brown and was seconded by Commissioner Moore.

The poll of the Board being as follows:

Rose Windmiller – Yea
Vernal Brown – Yea
Sam Gladney – Yea

Herbert Simmons – Yea
Irma Golliday – Yea
Derrick Cox – Yea

Terry Beach – Yea
Debra Moore – Yea

The motion passed unanimously.

The Board of Commissioners moved into Executive Session at approximately 9:29 a.m.

19. Reconvene to Open Meeting

10:08 a.m. Chair Windmiller noted that the Board has reconvened to the Open Meeting.

Commissioner Moore made a motion to approve the minutes from the February 18, 2022, Board of Commissioners, Executive Session, as presented, as a closed record. The motion was seconded by Commissioner Golliday. The poll of the Board being as follows:

Rose Windmiller – Yea
Vernal Brown – Yea
Sam Gladney – Yea

Herbert Simmons – Yea
Irma Golliday – Yea
Derrick Cox – Yea
Terry Beach – Yea
Debra Moore – Yea

The motion passed unanimously.

Commissioner Golliday made a motion to approve the Executive Session Consent Agenda, Item A., as outlined on the agenda, as presented. The motion was seconded by Commissioner Brown. The poll of the Board being as follows:

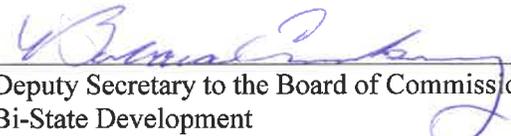
Rose Windmiller – Yea
Vernal Brown – Yea
Sam Gladney – Yea

Herbert Simmons – Yea
Irma Golliday – Yea
Derrick Cox – Yea
Terry Beach – Yea
Debra Moore – Yea

The motion passed unanimously.

20. Adjournment

10:10 a.m. Chair Windmiller asked if there was any further business, and being none, Commissioner Cox made a motion to adjourn the meeting. The motion was seconded by Commissioner Beach. Unanimous vote in favor taken. The motion passed, and the meeting was adjourned at approximately 10:10 a.m.


Deputy Secretary to the Board of Commissioners
Bi-State Development